



Bexar County Emergency Services District No. 12

— The Pride of the East Side —



Meeting Minutes August 19, 2026

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County Emergency Services District No. 12, Fire Station 191, located at 14229 FM 1346, St. Hedwig, Texas 78152, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 12 public hearing to order for the 2026 Tax Rate.** – *Commissioner Ochoa called the public meeting to order at 4:00 PM (16:00).*
2. **Establish a quorum.** – *A quorum was established with Commissioner Ochoa, Commissioner Hardin, Commissioner Lubianski, and Commissioner Merritt present. Commissioner Bradley was absent.*
3. **Citizens' Public Comment (3-minute time limit per individual)** – *There were no requests for Citizens' Public Comment.*
4. **Adjourn the public hearing.** – *Commissioner Lubianski moved to adjourn the public hearing at 4:03 PM (16:03), with a second from Commissioner Hardin. The motion carried with 4 Ayes and 0 Nays.*
5. **Call the Bexar County Emergency Services District No. 12 meeting to order.** – *Commissioner Ochoa called the meeting to order at 4:03 PM (16:03).*
6. **Establish a quorum.** – *A quorum was established with Commissioner Ochoa, Commissioner Hardin, Commissioner Lubianski, and Commissioner Merritt present. Commissioner Bradley was absent.*
7. **Citizens' Public Comment (3-minute time limit per individual)** – *There were no requests for Citizens' Public Comment.*
8. **Discussion, update, and possible action regarding the establishment of an Investment Committee, an Investment Policy, and an Investment Strategy.** – *Commissioner Merritt moved to appoint Commissioner Lubianski, General Manager Padalecki, and Administrator Brown to the Investment Committee, with a second from Commissioner Hardin. The motion carried with 4 Ayes and 0 Nays. Commissioner Lubianski moved to approve the Investment Policy as presented, with a second from Commissioner Merritt. The motion carried with 4 Ayes and 0 Nays. Commissioner Lubianski moved to approve the Investment Strategy as presented, with a second from Commissioner Hardin. The motion carried with 4 Ayes and 0 Nays.*
9. **Discussion, update, and possible action regarding the FY2026-2027 Budget.** – *Commissioner Hardin moved to approve the FY2026-2027 Budget as presented, with a second from Commissioner Merritt. The motion carried with 4 Ayes and 0 Nays.*
10. **Discussion, update, and possible action regarding the adoption of a 2026 tax rate, resolution of such, and any related matter.** – *Commissioner Merritt moved to waive the reading of Resolution*



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20260819-01, with a second from Commissioner Hardin. The motion carried with 4 Aye and 0 Nays. Commissioner Lubianski moved that the property tax rate be increased by the adoption of the tax rate of \$0.10 per \$100 property valuation, which is effectively a 0.03 percent increase in the tax rate, to include the approval of Resolution 20260819-01. Commissioner Merritt made a second to the motion. The motion carried with 4 Ayes and 0 Nays.

11. Discussion, update, and possible action regarding the approval of the July 15, 2026, and July 29, 2026, meeting minutes. – Commissioner Merritt moved to approve the July 15, 2026, and the July 29, 2026, meeting minutes as presented, with a second from Commissioner Hardin. The motion carried with 4 Ayes and 0 Nays.

12. Discussion, update, and possible action regarding the following financial items:

- a. Monthly Financial Reports
- b. Investment Report
- c. Authorization to pay/ratify bills due/paid, including payroll
- d. Authorization of payments from the loan account – *There was no action taken on item 12.d.*
- e. Proposal from Hi-Tex for Email Migration Services and Microsoft Office 365 Subscription Services.

Commissioner Lubianski moved to approve items 12.a.-12.c. and 12.e. as presented, with a second from Commissioner Merritt. The motion carried with 4 Ayes and 0 Nays.

13. Discussion, update, and possible action regarding the Monthly Fire Chief Report and the following items:

- a. Run reports on calls for District and other items of interest.
- b. Purchase of a DART Sim Pro XL Complete ACLS Educator Kit

Commissioner Merritt moved to approve items 13.a. and 13.b. as presented, with a second from Commissioner Lubianski. The motion carried with 4 Ayes and 0 Nays.

14. Discussion, updates, and possible action regarding all matters related to Station 191, Station 193, and the administrative offices, including construction, repairs, renovations, permitting, RFQ and RFP processes, architectural and engineering services, specifications and plans, loan terms, project costs, general contractor coordination, temporary and permanent facilities, septic system updates, and any related items to include but not limited to:

- a. Materials Observation and Testing Services
- b. Station 193 Utility Engineer Services

There was no action taken on item 14.

15. Discussion, update, and possible action on disposition of excess or salvaged equipment and vehicles. – *There was no action taken on item 15.*

16. Discussion, update, and possible action regarding the purchase of apparatus and equipment for apparatus. – *There was no action taken on item 16.*



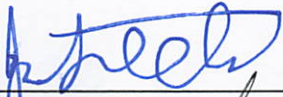
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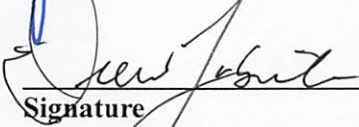
17. Discussion and possible action on property, real property, real estate and any matters related thereto. – *There was no action taken on item 17.*
18. Discussion and possible action regarding personnel matters, including hiring, appointment, employment status, vacation, performance evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of responsibilities, complaints, information requests, and departmental policies affecting the District, public officers, commissioners, members, and employees, including but not limited to:
- a. Uniforms
- The meeting entered closed session at 5:16 PM (17:16) pursuant to Texas Government Code 551.071 and 551.074. The meeting entered open session at 5:21 PM (17:21), with no action taken in closed session. Commissioner Hardin moved to approve the PTO Policy, Longevity Pay Scale as presented, as well as a \$600 allowance per employee for uniforms. Commissioner Merritt made a second to the motion. The motion carried with 4 Ayes and 0 Nays.*
19. Discussion, update, and possible action on the Association of Emergency Services Districts of Bexar County. – *There was no action taken on item 19.*
20. Determine date, time, and possible agenda items for the next regular meeting. – *September 23, 2026, at 4:00 PM.*
21. Adjourn – *Commissioner Hardin moved to adjourn the meeting at 5:22 PM (17:22), with a second from Commissioner Merritt. The motion carried with 4 Ayes and 0 Nays.*

ATTEST


Signature

Joe Olvera President
Printed Name and Title

9/23/26
Date


Signature

Drew Lubianski Treasurer
Printed Name and Title

9/23/26
Date