



Bexar County Emergency Services District No. 12

— The Pride of the East Side —



Meeting Minutes July 15, 2026

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County Emergency Services District No. 12, Fire Station 191, located at 14229 FM 1346, St. Hedwig, Texas 78152, to discuss the following:

1. **Call the Bexar County Emergency Services District No. 12 meeting to order.** – *Commissioner Ochoa called the meeting to order at 4:01 PM (16:01).*
2. **Establish a quorum.** – *A quorum was established with Commissioner Ochoa, Commissioner Lubianski, and Commissioner Merritt present. Commissioner Hardin and Commissioner Chambers were absent.*
3. **Citizens Public Forum. (3-minute time limit per individual)** – *There were no requests for Citizens Public Forum.*
4. **Discussion, update, and possible action regarding the approval of the June 17, 2026, meeting minutes.** – *Commissioner Lubianski motioned to approve the June 17, 2026, meeting minutes as presented, with a second from Commissioner Merritt. The motion carried with 3 Ayes and 0 Nays.*
5. **Discussion, update, and possible action regarding the following financial items:**
 - a. **Monthly Financial Reports**
 - b. **Investment Report**
 - c. **Authorization to pay/ratify bills due/paid to include payroll**
 - d. **Authorization of payments from the loan account**
 - e. **Schedule for setting the 2026 tax rate**
 - f. **Bexar County Tax Assessor-Collector Cost Per Account Letter***Commissioner Lubianski motioned to approve items 5.a. – 5.f. as presented, with a second from Commissioner Merritt. The motion carried with 3 Ayes and 0 Nays.*

The Board then addressed items 7 & 11.

6. **Discussion, update, and possible action regarding the Monthly Fire Chief Report. (There may be discussion on the following items.)**
 - a. **Run reports on calls for District and other items of interest.**
 - b. **Camera recording and monitoring systems for apparatus***Commissioner Lubianski motioned to approve Items 6.a. – 6.b., approving the purchase of camera systems from Samsara for all apparatus and trailers as presented. A second to the motion was made by Commissioner Merritt. The motion carried with 3 Ayes and 0 Nays.*
7. **Discussion, update, and possible action on damage, repair/renovation, permits, RFQ process, RFP process, architectural agreement, specifications, plans, loan terms, cost, general contractor,**



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engineers, temporary and permanent building, update on septic systems, and any actions regarding Station 191 and Station 193 and administrative offices and any item related thereto. – The meeting entered closed session to discuss property under item 7 and personnel under item 11 at 4:28 PM (16:28) pursuant to Texas Government Code 551.071, 551.072, & 551.074. The meeting entered open session at 5:25 PM (17:25) with no action taken in closed session. Commissioner Lubianski motioned to reduce the loan amount to \$8 million plus capitalized interest, with a second from Commissioner Merritt. The motion carried 3 Ayes and 0 Nays. Commissioner Merritt motioned to authorize the Assistant Chief and Administrator to approve change orders related to the construction of Fire Station 193 up to the contingency amount, with monthly reporting on change orders to be provided to the Board. Commissioner Lubianski made a second to the motion. The motion carried with 3 Ayes and 0 Nays. AGCM provided an update on the construction of Station 193. The Board then addressed item 6.

8. **Discussion, update, and possible action on disposition of excess or salvaged equipment and vehicles.** – There was no action taken on item 8.
9. **Discussion, update, and possible action regarding the purchase of apparatus and equipment for apparatus.** – Commissioner Lubianski motioned to approve up to \$9,400.00 for the purchase of a Diamond-T Trailer from 5E Trailers, and to cancel the order of the trailer associated with the UTV purchase. A second to the motion was made by Commissioner Merritt. The motion carried with 3 Ayes and 0 Nays.
10. **Discussion and possible action on property, real property, real estate and any matters related thereto.** – There was no action taken on item 10.
11. **Discussion and possible action on the hiring, appointment, employment, vacation, evaluation, duties, pay rates, compensation, benefits, retirement, resignation, reassignment of responsibilities, complaints, information requests, and department policies of public officers, commissioners, members, or employees.** – Commissioner Merritt motioned to authorize the Administrator and Assistant Chief to hire personnel as discussed in closed session, with a second from Commissioner Lubianski. The motion carried with 3 Ayes and 0 Nays.
12. **Discussion, update, and possible action on the Association of Emergency Services Districts of Bexar County.** – An update on the Public Safety Expo and Association Meeting was given. There was no action taken on item 12.
13. **Determine date, time, and possible agenda items for the next regular meeting. The next regular meeting is tentatively scheduled for August 19, 2026.** – Special Meeting on July 29, 2026, at 4:00 PM. Public Hearing on Tax Rate and Regular Meeting scheduled for August 19, 2026, at 4:00 PM.
14. **Adjourn** – Commissioner Lubianski moved to adjourn the meeting at 6:23 PM (18:23), with a second from Commissioner Merritt. The motion carried with 3 Ayes and 0 Nays.



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ATTEST

Signature

Jose Ochuz President

Printed Name and Title

8/19/2026

Date

Signature

Diana G. Hardin

Printed Name and Title

8/19/2026

Date