Bexar County
Emergency Services District No. 12
Meeting Notice
January 14, 2026
4:00 P.M.

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 will conduct a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 the following will be discussed:

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.

The meeting was called to order at 4:04 PM.

2. Establish Quorum.

There was a quorum present:

- President Joe Ochoa
- Vice President Diana Hardin
- Treasurer Drew Lubianski
- Secretary / Assistant Treasurer Bradley Chambers

3. Citizens Public Forum. (3 minutes time limit per individual)

There were no citizens present.

4. Approval of Meeting Minutes from December 17, 2025.

Commissioner Drew Lubianski made a motion to approved the meeting minutes from December 17, 2025. Commissioner Bradley Chambers seconded the motion. Approved 4-0.

5. Financial Report.

a. **Discussion and review of the Financial Report and tax revenue collected to date.**

Assistant Fire Chief Lawrence Padalecki Jr. provided the financial report to the board which included a total income of $2,518,561.34. $570,00.00 from the totaled truck was put into a T-bill.

b. **Discussion and action on approving payment of all District bills for the month including payroll.**

The Board and Assistant Fire Chief Lawrence Padalecki Jr. discussed the department credit card and inquiries into a rewards program. Assistant Fire Chief Lawrence Padalecki Jr. will be reaching out to inquire about this information. Commissioner Bradley Chambers made a motion to approve the payment of all district bills including payroll. Commissioner Drew Lubianski seconded the motion. Approved 4-0.

c. **Discussion and action on approving payments from loan account.**

There was no action taken on this agenda item.

6. **Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)**

A. **Run reports on calls for District and other items of interest.**

Assistant Fire Chief Lawrence Padalecki Jr. provided the total calls for the month which totaled 187 and a 2099 total runs for 2025. He also provided updates on equipment, current department deployments and the recent ISO rating change which is pending adoption by FMO. The department also has a current opening for an Engineer.

7. **Discussion, update, and possible action on damage, repair/renovation, permits, RFQ process, RFP process, architectural agreement, specifications, plans, loan terms, cost, general contractor, engineers, temporary and permanent building,**

update on septic systems, and any actions regarding Station 191 and Station 193 and administrative offices and any item related thereto.

The down payment for the Ramtech building has been sent, Station 191's septic is complete, and the team is now focused on design and construction planning for Station 193, with first-round design documents returned from Dockery, comments sent, and a revised design expected before moving toward construction with AGCM. Work is also beginning at the 1518 property following the release of Robert Kischer and execution of the contract, while Ramtech is ready to proceed pending clarification on HVAC tonnage. The architect is on board, geotechnical reports will be integrated into the design, and once documents are finalized the project will go out to bid, with a target timeline of completing the process by March to allow a potential May construction start. Design updates include 16x16 bay doors with rear doors eliminated in favor of coil types, an open breezeway, simplified front landscaping with concrete to allow future driveway use, added light poles, a decon area door, bay circulation fans, and increased HVAC capacity for hotter months. Financing was discussed in anticipation of a May construction start, with a total project cost of approximately $9 million for both stations and a desire to maintain a healthy contingency; Joe requested LJ present final budget options, including $8.5 million and $9 million loan scenarios and potential use of T-bills for contingency funds, and the commissioners agreed to direct LJ to research financing options.

8. Discussion, update and possible action on selling, leasing, purchasing and salvaging ESD owned vehicles.

The Dodge remains at Farrwest and the Ford has not been sold or salvaged, with LJ still waiting for interested parties, while updated bills and items were provided to the board and unused PM maintenance funds from A193 will be applied to the new apparatus. Discussion centered on fleet needs, noting that hard numbers are in the Siddons packet, the new truck would take about two years to be delivered amid inflation, and although there are many trucks, staffing is limited; however, LJ emphasized the need for another truck due to two units currently in the shop and stressed that purchasing decisions should be driven by ESD needs rather than TIFMAS, even though TIFMAS participation can help offset apparatus costs. Details included paint schemes, equipment reuse from a totaled truck, and specifications for a UTV with options to reduce cost by switching to an open cab or standard bed, with pricing valid until 2/5. Financing discussions covered $68,000 remaining in a loan that must be spent on equipment, plans to pay cash without taking a new loan, potential use of $23,000 from a T-bill, and cost-trimming strategies, with delivery estimated at 8–10 months. Additional direction included selecting Option 1B with written confirmation of service agreement transfer, identifying relevant bid options, acknowledging a total truck cost of $547,242 against $570,000 in T-bills, and Joe requesting LJ negotiate the price down toward $540,000 before proceeding.

Commissioner Drew Lubianski made a motion to approve proposal 1B with the carried over maitence contract from truck 33505 in the amount no greater than $547,242.00. Commissioner Diana Hardin seconded the motion. Approved 4-0 with the addition of allowing Assistant Fire Chief Padalecki Jr the permission of signing the proposal.

9. Discussion and possible action on property, real property, real estate and any matters related thereto.

The board entered closed session under Chapter 551 of the Texas Government Code at.

10. Discussion and possible action on personnel, employee's benefits, pay rates, retirement and any matters related thereto.

The board entered closed session under Chapter 551 of the Texas Government Code at.

11. Discussion and possible action on the current and future Fire Department organizational chart to ensure alignment with district needs and long-term strategic goals including but not limited the positions of Fire Chief and the Commissioners and all other positions within the ESD.

The board entered closed session under Chapter 551 of the Texas Government Code at.

Commissioner Bradley Chambers made a motion to for a hiring committee for the position of Administrative Assistant. Commissioner Drew Lubianski seconded the motion. Approved 4-0.

12. Discussion, update, and possible action on the Association of Emergency Services Districts of Bexar County.

The board opened this agenda item at 5:28. The ESD association is still involved with legislation and has stated the process of creating a PAC. They are also in the process of taking some defensive posture with legislation. There was also a discussion of allowing allow neighboring counties to join the association. Assistant Fire Chief Lawrence Padalecki Jr. retain the position as treasurer of the ESD Association.

13. Determine date, time, and possible agenda items for the next regular meeting. The next regular meeting is tentatively scheduled for February 18, 2026.

The next meeting is scheduled for February 25, 2026 at 4:00 PM.

14. Adjourn.

Commissioner Bradley Chambers made a motion to adjourn the meeting at 6:59 PM.

Commissioner Drew Lubianski seconded the motion. Approved 4-0.