



Bexar County Emergency Services District No. 12

— The Pride of the East Side —



Meeting Minutes May 20, 2026

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County Emergency Services District No. 12, Fire Station 191, located at 14229 FM 1346, St. Hedwig, Texas 78152 to discuss the following:

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.** – *Commissioner Ochoa called the meeting to order at 4:05 PM (16:05).*
- 2. Establish Quorum.** – *A quorum was established with Commissioner Joe Ochoa, Commissioner Diane Hardin, Commissioner Drew Lubianski, and Commissioner Doug Merritt present. Commissioner Bradley Chambers was absent.*
- 3. Citizens Public Forum. (3-minute time limit per individual)** – *There were no requests for Citizens' Public Forum.*
- 4. Discussion and action on having Commissioners take their Statement of Office and Oath of Office pursuant to State Law.** – *The Oath of Office and Statement of Office were executed by Commissioner Doug Merritt prior to the start of the meeting and signed by a Texas Public Notary.*
- 5. Discussion and action on election of officers of the Board and Emergency Service District No. 12.** – *After nominations and discussion, Commissioner Ochoa motioned to appoint the following individuals and positions by acclamation:*
Commissioner Joe Ochoa – President
Commissioner Diane Hardin – Vice President
Commissioner Drew Lubianski – Secretary/Treasurer
Commissioner Doug Merritt – Assistant Treasurer
A second to the motion was made by Commissioner Lubianski. The motion carried with 4 Ayes and 0 Nays.
- 6. Discussion and action on any changes with banks, signature cards, bonds, with the change of election of officers of Board of Emergency Services District No. 12.** – *Commissioner Lubianski motioned to remove Brady Chambers and add Doug Merritt and Josh Brown to the signature cards for all accounts effective June 1, 2026. A second to the motion was made by Commissioner Hardin. The motion carried with 4 Ayes and 0 Nays.*
- 7. Approval of Meeting Minutes from April 15, 2026.** – *Commissioner Lubianski motioned to approve the April 15, 2026, meeting minutes as presented, with a second from Commissioner Hardin. The motion carried with 4 Ayes and 0 Nays.*
- 8. Financial Report.**



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- a. Discussion and review of the Financial Report and tax revenue collected to date.
 - b. Discussion and action on approving payment of all District bills for the month including payroll.
Commissioner Lubianski motioned to approve the financial reports in item 8.a., payment of all District bills, and payroll as presented in item 8.b., with a second from Commissioner Hardin. The motion carried with 4 Ayes and 0 Nays.
 - c. Discussion and action on approving payments from loan account. – *There was no discussion or action taken on item 8.c.*
9. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)
- a. Run reports on calls for District and other items of interest.
Fire Chief Padalecki provided the Fire Chief's Report. The District responded to 160 runs for the month of April. There was no action taken on item 9.
10. Discussion, update, and possible action on damage, repair/renovation, permits, RFQ process, RFP process, architectural agreement, specifications, plans, loan terms, cost, general contractor, engineers, temporary and permanent building, update on septic systems, and any actions regarding Station 191 and Station 193 and administrative offices and any item related thereto. – *AGCM provided a summary of the scoring process and the final scores to the District. Commissioner Lubianski motioned to rank the top three firms as W.R. Griggs, Catamount Construction, and CGC General Contractors, and to begin contract negotiations with W.R. Griggs. A second to the motion was made by Commissioner Merritt. The motion carried with 4 Ayes and 0 Nays. Commissioner Lubianski motioned to authorize Commissioner Ochoa to execute the negotiated contract upon legal counsel review, with a second from Commissioner Merritt. The motion carried with 4 Ayes and 0 Nays. Commissioner Merritt motioned to approve up to \$178,105.76 in regard to Green Valley Special Utility District's proposal for water impact, water acquisition, tap, and meter fees to provide water to Fire Station 193. A second to the motion was made by Commissioner Lubianski. The motion carried with 4 Ayes and 0 Nays.*
11. Discussion and possible actions on reviewing the 2024 – 2025 audit to be submitted to Bexar County by June 1st deadline. – *Commissioner Lubianski motioned to approve the FY2024-2025 Audit as presented by Armstrong, Vaughan, and Associates, with a second from Commissioner Hardin. The motion carried with 4 Ayes and 0 Nays.*
12. Discussion, update and possible action on selling, leasing, purchasing and salvaging ESD owned vehicles. – *Commissioner Merritt motioned to approve the private party bid of \$2,000 for sale of the 2012 F350, with a second from Commissioner Lubianski. The motion carried with 4 Ayes and 0 Nays.*
13. Discussion and possible action on property, real property, real estate and any matters related thereto. – *There was no action taken on item 13.*



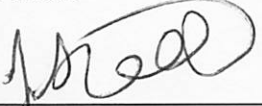
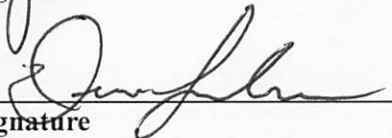
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14. Discussion and possible action on personnel, employee's benefits, pay rates, retirement and any matters related thereto. – *There was no action taken on item 14.*
15. Discussion, update, and possible action on the Association of Emergency Services Districts of Bexar County. – *Josh Brown provided an update on the Bexar County Emergency Services Districts Association. There was no action taken on item 15.*
16. Determine date, time, and possible agenda items for the next regular meeting. The next regular meeting is tentatively scheduled for June 17, 2026. – *The next meeting will be held on June 17, 2026, at 4:00 PM.*
17. Adjourn. – *Commissioner Hardin motioned to adjourn the meeting at 6:20 PM (18:20) with a second from Commissioner Lubianski. The motion carried with 4 Ayes and 0 Nays.*

ATTEST

	Joe Ochon President	6/17/26
Signature	Printed Name and Title	Date
	Drew Lubianski Treasurer	6/17/26
Signature	Printed Name and Title	Date