



**Bexar County  
Emergency Services District No. 12  
Meeting Notice  
December 17, 2025  
4:00 P.M.**

**The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.**

**The Bexar County Emergency Services District No. 12 will conduct a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 the following will be discussed:**

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**
- 2. Establish Quorum.**
- 3. Citizens Public Forum. (3 minutes time limit per individual)**
- 4. Discussion and action on having Commissioner take their Statement of Office and Oath of Office pursuant to State Law.**
- 5. Discussion and action on election of officers of the Board and Emergency Service District No. 12.**
- 6. Discussion and action on any changes with banks, signature cards, bonds, with the change of election of officers of Board of Emergency Services District No. 12.**

**7. Approval of Meeting Minutes from November 12, 2025.**

**8. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**
- b. Discussion and action on approving payment of all District bills for the month including payroll.**
- c. Discussion and action on approving payments from loan account.**

**9. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)**

**A. Run reports on calls for District and other items of interest.**

**10. Discussion and possible action on employee's benefits, pay rates, retirement and any matters related thereto.**

**11. Discussion, update, and possible action on damage, repair, permits, RFQ process, RFP process, loan terms, cost, and any actions regarding Station 191.**

**12. Discussion, update, and possible action on design, cost, permits, loan terms and any actions regarding the FM 1518 property station and administration offices.**

- 13. Discussion and possible action on approval of Agreement with Ramtech Building Systems, Inc. for temporary housing of approximate 52 (x) 60 Fire Department Dorm and relocation of temporary housing and any other matter related thereto.**
- 14. Discussion and possible action on property, real property, real estate and any matters related thereto.**
- 15. Discussion and possible action on scheduling, planning, budgeting and any other items related to the Department Holiday Party.**
- 16. Discussion and possible action on signing engagement letter with Armstrong, Vaughan & Associates for the 2024-2025 Audit.**
- 17. Discussion, update, and possible action on the Association of Emergency Services Districts of Bexar County.**
- 18. Discussion and possible action on the current and future Fire Department organizational chart to ensure alignment with district needs and long-term strategic goals.**
- 19. Determine date, time, and possible agenda items for the next regular meeting. The next regular meeting is tentatively scheduled for January 21, 2026.**
- 20. Adjourn.**

**The above notice was posted at the Bexar County Courthouse located at 100 Dolorosa, San Antonio, Texas 78205 before 5:00 PM December 10 2025, and at the Bexar County ESD No. 12 Fire Station No. 191 located at 14229 FM 1346, St. Hedwig, Texas 78152, and on the Bexar County ESD No. 12 Web Site 72 Hours prior to the Meeting.**

**Note: The Board of Emergency Services District No. 12 Commissioners reserves the right to enter Closed Meetings under Chapter 551, Texas Government Code, on any item posted on its agenda, as appropriate.**

**FILE INFORMATION**

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**FILED IN THE OFFICIAL PUBLIC  
RECORDS OF BEXAR COUNTY**

**LUCY ADAME – CLARK**

**BEXAR COUNTY CLERK**

**Total Fees: \$0.00**