

**Bexar County
Emergency Services District No. 12
Meeting Notice
October 15, 2025
4:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 will conduct a Public Hearing with a Regular Meeting following the conclusion of the Public Hearing at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 the following will be discussed;

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.

The meeting was called to order at 4:43 PM.

2. Establish Quorum.

There were three commissioners present:

- President Joe Ochoa
- Treasurer Drew Lubianski
- Secretary / Assistant Treasurer Bradley Chambers.

3. Citizens Public Forum. (3 minutes time limit per individual)

There were no citizens present.

4. Approval of Meeting Minutes from September 17, 2025.

Commissioner Drew Lubianski made a motion to approve the meeting minutes as presented. Commissioner Bradley Chambers seconded the motion. Approved 3-0.

5. Financial Report.

a. Discussion and review of the Financial Report and tax revenue collected to date.

Administrative Assistant Marisa Ramirez provided the financial report for the board. The fiscal year for 2024-2025 closed out with a total Sales Tax revenue of \$2,060,362.64, total Property

Tax revenue of \$1,816,877.74 and Delinquent Tax revenue of \$27,313.28.

b. Discussion and action on approving payment of all District bills for the month including payroll.

Commissioner Bradley Chambers made a motion to approve the payment of district bills for the month including payroll. Commissioner Drew Lubianski seconded the motion.

c. Discussion and action on approving payments from loan account.

There was no action on this line item.

6. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)

A. Run reports on calls for District and other items of interest.

Fire Chief Lawrence Padalecki Sr. provided an update to the board. There was a total of 166 calls for the month and the department has been productive with Public Relations events.

7. Discussion and possible action on request to waive penalty and interest against Property Account number 05142-000-0051 of Tax Roll 2024.

Commissioner Drew Lubianski made a motion to waive the penalty and interest against Property Account Number 05142-000-0051 of Tax Roll 2024. Commissioner Bradley Chambers seconded the motion. Approved 3-0.

8. Discussion and possible action on current process for check signers of the accounts for Bexar County Emergency Services District No. 12 and possible changes to Policy 211.

Commissioner Bradley Chambers made a motion to direct staff to amend Policy 211 to allow for the ESD Operations Manager to be authorized as an authorized check signer along with another Commissioner as a signatory. Commissioner Drew Lubianski seconded the motion. Approved 3-0.

9. Discussion, update, and possible action on damage, repair, permits, RFQ process, RFP process, loan terms, cost, and any actions regarding Station 191.

Derek from AGCM was present to provide an update to the board. He provided an update to the board and made note that the permits for the septic repair and the floodplain development are still pending with the permit office. This has delayed progress for about an additional month.

10. Discussion, update, and possible action on design, cost, permits, loan terms and any actions regarding the FM 1518 property station and administration offices.

Derek from AGCM provided an update to the board. The architect for the property has submitted an updated proposal for the board to review. They are working to submit an RFQ for Geotechnical and Materials Testing Services to keep progress moving forward.

11. Discussion, update, and possible action Association of Emergency Services Districts of Bexar County.

Administrative Assistant Marisa Ramirez provided an update to the board regarding the Association of Emergency Services Districts of Bexar County. There is an upcoming meeting in Austi with SAFE-D regarding legislation and the Association will be present. There were also discussions regarding the EMS contractor and further discussions are in progress; More updates will follow as the discussions take place.


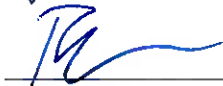
12. Determine date, time, and possible agenda items for the next regular meeting. The next regular meeting is tentatively scheduled for November 19, 2025.

The next meeting was scheduled for November 12, 2025, at 4:00 PM.

13. Adjourn.

Commissioner Drew Lubianski made a motion to adjourn the meeting at 5:22 PM. Commissioner Bradley Chambers seconded the motion. Approved 3-0 and meeting adjourned.

ATTEST:

	Joe Ochoa President	11/12/25
Signature	Printed Name and Title	Date
	BRADLEY CHAMBERS SECRETARY	11/12/25
Signature	Printed Name and Title	Date