

RFQ 2025-02

**REQUEST FOR QUALIFICATIONS FOR GEOTECHNICAL &
MATERIALS TESTING SERVICES**



Statements of Qualification must be emailed to Clint Sharp, csharp@agcm.com with the title: “**RFQ- Bexar County ESD #12– Geotechnical Engineering and Material Testing Services**” and shall bear the name and address of the Respondent.

Introduction:

Bexar County ESD #12 is soliciting Requests for Qualifications for Geotechnical Engineering and Materials Testing Services on a new fire station. The new station will be located in Southeast Bexar County, just South of the intersection of FM 1518 and Kusmierz Road.

Competitive Sealed Proposal is the intended project delivery method and is expected to begin construction in January 2026, with a project duration of approximately 4 months.

The RFQ response will be due on **12th of November** at 2:00PM and should be emailed to csharp@agcm.com . No hard copies will be required.

Background:

Geotechnical Engineering Testing Services needed may include:

- Testing existing soil conditions at one site and providing foundation and paving recommendations.
- Soil typing for OSSF design

Testing/Observation services needed may include: Material densities and Proctors, Aggregate, Concrete, Framing, Masonry, Mortar, Grout, CWI, Asphalt, Reinforcing and other as required by Plans and Specs.

AGCM, Inc will provide Owner Representative Services/Project Management.

Submission Format:

Submission should be in electronic format, via email, and should be on standard 8 ½" by 11" print format. It should be in PDF form and limited to 15 pages, including the cover sheet.

Inquiries:

Any inquiries should be sent to csharp@agcm.com, no later than 5th **November 2025** at 2:00PM. Any inquiries requiring response will be sent to all interested parties in the form of an addendum, no later than **7th November 2025**.

Included in the RFQ Response should be the following:

- Cover Sheet including submitting firm name, RFQ Number, Date
- Service Provider Information:
 - The respondents will provide information about the firm(s) and for each key personnel to be assigned to this project. Be sure to include:
 - The name and business address of the firm and principal who would be responsible for the work.

- Current resumes of the proposed project manager and key personnel to be committed to the project.
- A list of projects underway and completed in last 12 months in the San Antonio and Austin Corridor, with Owner's name and contact information.
- An assessment of the present workload at the office where this project will be accomplished, including number of projects by size and on-site technical staff availability.
- Work Plan:
 - Describe how your team interacts and communicates with both the Owner, Design Team and the Contractor.
 - Describe how your reports and findings are distributed to the rest of the team, and how deficiencies are tracked.
 - Describe your internal process for ensuring that any and all open QA, observation, and/or testing items are successfully completed before project completion.
- List any relevant experience performed in Bexar County for Governmental/Public Entities.

Selection:

Submittals will be evaluated in accordance with the Texas Government Code 2254, Professional Services Procurement Act. The ESD will select a provider on the basis of demonstrated competence and qualifications to perform the services. Other relevant factors MAY include:

- Relevant Experience (50 Pts)
- Strength of Proposed Team (20 Pts)
- Previous Experience with Project Team (5 Pts)
- Project Plan (10 Pts)
- References (10 Pts)
- Availability (5 Pts)

Submittals will be ranked according to their qualifications. The top-ranked provider will then be engaged for contract negotiations. In the event that contract negotiations are not successful, negotiations will formally cease with the top ranked and negotiations will proceed with the #2 ranked. This process will continue until negotiations are successfully completed with a selected provider.

It's expected that a contract will be negotiated in November 2025.



Professional Project Management Firm