

Bexar County
Emergency Services District No. 12
Meeting Notice
June 11, 2025
6:00 P.M.

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 will conduct a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 the following will be discussed;

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.

The meeting was called to order at 6:02 PM.

2. Establish Quorum.

Three commissioners were present:

- President Todd Strzelczyk
- Vice President Joe Ochoa
- Secretary Bradley Chambers

Treasurer Alex Pena and Assistant Treasurer/ Assistant Secretary John Latka were not present.

3. Approval of Meeting Minutes from May 14, 2025.

Commissioner Joe Ochoa made a motion to approve the meeting minutes as presented.

Commissioner Bradley Chambers seconded the motion. Approved 3-0.

4. Citizens Public Forum. (3 minutes time limit per individual)

There were no citizens present.

5. Financial Report.

a. Discussion and review of the Financial Report and tax revenue collected to date.

Assistant Chief Lawrence Padalecki Jr. provided an update on the Financial Report and revenue collected to date. Commissioners Joe Ochoa and Todd Strzelczyk ask questions regarding items in the budget and projections for the year. The total projections were and budget items were addressed by Assistant Chief Lawrence Padalecki Jr.

b. Discussion and action on approving payment of all District bills for the month including payroll.

Commissioner Joe Ochoa made the motion to approve the payment of all district bills for the month, including payroll. Commissioner Bradley Chambers seconded the motion. Joe made motion to approved. Brad seconded. Approved 3-0.

c. Discussion and action on approving payments from loan account.

Commissioner Bradley Chambers made a motion to approve making payments from the loan account. Commissioner Joe Ochoa seconded the motion. Approved 3-0.

6. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)

A. Run reports on calls for District and other items of interest.

Fire Chief Lawrence Padalecki provided an update to the Commissioners regarding the call volume for the month. There were repairs completed on several of the response vehicles, and an updated provided on the new response vehicle that will be coming into service. Discussion regarding the repairs and cost needed for unit SQ192 was had.

An update was also provided regarding the recent Citizen's Fire Academy for which five persons had attended and complete the academy hosted by ESD No. 12. ESD No 12. will also be hosting a course for EMT-B to be concluded at the end of August 2025. Fire Chief Padalecki also provided an update regarding the next school year for the East Central Fire Academy and

the projected attendance. A softball game for the employees was set to take place June 14, 2025 with coverage provided by ESD's No. 10 and 11.

Assistant Fire Chief Padalecki Jr. further provided the commissioners with the update regarding any issues or discussions about the current service provided by Allegiance and notified the Commissioners that there would be discussion with the Fire Chiefs in the area to determine if there would be any need for changes to the contract for services. An agenda item will be placed for the next board meeting to provide more detailed information regarding the Allegiance contract.

7. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of ESD No. 12 and the surrounding area and any upcoming training opportunities.

Assistant Fire Chief Lawrence Padalecki Jr. reminded the Commissioners of the upcoming Bexar County Safety Expo to take place on June 20, 2025. He also provided an update from the recent ISO meeting and confirmed that the integration is looking positive for the development of the ESD No. 12 area.

8. Discussion and update regarding the change in standard operating procedure and policy regarding the payment of the department credit card and interest accrual.

An updated SOP was provided to the commissioners regarding the recent change in policy regarding the payment of the department credit card in full to negative the accrual of interest. Commissioner Joe Ochoa made the motion to adopt the purchasing policy as written. Commissioner Bradley Chambers seconded the motion. Approved 3-0.

9. Discussion and possible action on request to waive penalty and interest against property account number 05165-001-1051 of Tax Roll 2024.

Assistant Fire Chief Padalecki Jr. provided the board with a request from the tax office regarding a waiver for property account number 055165-001-1051 due to an issue that stemmed from the tax assessor not posting the taxes on the property correctly, resulting in an issue where the

buyer versus the seller being issued the interest on their account. Commissioner Bradley Chambers made the motion to waive the penalty and interest against property account number 05165-001-1051 of Tax Roll 2024. Commissioner Joe Ochoa seconded the motion. Approved 3-0.

10. Discussion, update, and possible action on damage, repair, permits, RFQ process, RFP process, loan terms, cost, bids or bidding process and any actions regarding Station 191.

Representatives from AGCM were present at the board meeting to provide an update with regard to the repair and costs for Station 191. Three bids were received and all three bids were discussed with the Commissioners. The feasibility of repairing the septic tank at Station 191 was discussed and it was determined to be a viable project. Discussion took place regarding the relocation of staff while the repairs are underway at Station 191; which would deviate to topic 11 on the agenda as the staff would be relocated to the 1518 property while repairs are being completed in order to ensure that there is no disruption of service to the response area and a motion was made later in the meeting to all encompass repairs, bids, etc. (Motion is notated in the topic below.)

11. Discussion, update, and possible action on design, cost, permits, loan terms and any actions regarding the FM 1518 property station and administration offices.

Assistant Fire Chief Padalecki provided a proposal for a temporary modular building and temporary bay apparatus at the 1518 property to be utilized by the staff while repairs on Station 191 are completed. AGCM was present for this discussion as well and provided the board with a plan regarding the RFQ for the 1518 property, which would encompass the repairs on Station 191 as well.

Commissioner Joe Ochoa made to provide AGCM with approval to start the RFQ and design work on Stations 191 and Stations 193 within the scope of a Modular Building and entire renovations of Station 191. Commissioner Bradley Chambers seconded the motion.

Commissioner Bradley Chambers made a motion to direct staff to seek out financial, loans and bank costs associated with the repairs and temporary apparatus at the 1518 property, with direction to have at least three different bids/financials within a range. Commissioner Joe Ochoa seconded the motion.

Commissioner Joe Ochoa made a motion to accept to the bid for Contractor E-Off to being repairs of the septic system at Station 191. Commissioner Bradley Chambers seconded the motion.

All motions were approved 3-0.

12. Discussion, update, and possible action Association of Emergency Services Districts of Bexar County.

Assistant Fire Chief Padalecki Jr. provided to the board that there were no new updates at this time and that the next meeting of the Association of Emergency Services Districts of Bexar County would take place on June 12, 2025.

13. Determine date, time, and possible agenda items for the next regular meeting. The next regular meeting is tentatively scheduled for July 09, 2025.


The next meeting will take place on July 09, 2025, with discussion about possibly moving the meetings to third Wednesday of each month. This discussion will take place at the board meeting scheduled for July 09, 2025.

14. Adjourn.

Commissioner Bradley Chambers made the motion to adjourn the meeting at 7:39 PM. Commissioner Joe Ochoa seconded the motion. Approved 3-0.

ATTEST:


Signature Printed Name and Title Date 07/09/25


Signature Printed Name and Title Date 07/09/25