

**Bexar County  
Emergency Services District No. 12  
Meeting Notice  
July 9, 2025  
6:00 P.M.**

**The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.**

**The Bexar County Emergency Services District No. 12 will conduct a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 the following will be discussed;**

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

The meeting was called to order at 6:01PM.

- 2. Establish Quorum.**

Four commissioners were present:

- President Todd Strzelczyk
- Vice President Joe Ochoa
- Secretary Bradley Chambers
- Treasurer Alex Pena was present but arrived after the meeting had been called to order.

- 3. Citizens Public Forum. (3 minutes time limit per individual)**

There were no citizens present.

- 4. Discussion and action on having Commissioner take their Statement of Officer and oath of office pursuant to state law.**

Newly appointed Commissioner Drew Lubiasnki took his Statement of Office and issued his Oath of Office pursuant to state law.

**5. Discussion and action on election of officers of the Board of Emergency Service District No. 12.**

Due to recent appointment of a new commissioner, the board discussed and took action on the election of the officers and positions to the Board of Emergency Service District No. 12.

Commissioner Joe Ochoa made a motion to appoint Commissioner Drew Lubianski as the Treasurer for ESD 12. Commissioner Bradley Chambers seconded the motion. Approved 4-0.

Commissioner Joe Ochoa made a motion to change Commissioner Bradley Chamber's title to Secretary and Assistant Treasurer. Commissioner Drew Lubianski seconded the motion. Approved 4-0.

**6. Discussion and action on any changes with banks, signatures cards, bonds, with the change of election of officers of Board of Emergency Services District No. 12.**

There was discussion regarding the changes needed regarding the banks, signature cards due to the recent election of offices to the Board of Emergency Services District No. 12. There was discussion about adding all members of the board to the signature cards as signers.

Commissioner Joe Ochoa made the motion to remove John Latka and Alex Pena as signatories and to add Commissioners Drew Lubianski and Bradley Chambers as signatories to the accounts. Commissioner Drew Lubianski seconded the motion. Approved 4-0.

**7. Approval of Meeting Minutes from June 11, 2025.**

Commissioner Joe Ochoa made the motion to approve the meetings minutes as presented. Commissioner Drew Lubianski seconded the motion. Approved 4-0.

**8. Discussion and possible action on deliberation of the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee: to wit, Commissioner Pena.**

Commissioner Alex Pena tendered his verbal resignation to the board at 6:03PM and departed from the meeting.

The members of the board entered into Closed Session under Chapter 551 of the Texas Government Code at 6:10PM. At 6:34PM, it was announced that the Closed Session had concluded.

Commissioners Bradley Chambers made the motion to accept the resignation of Alex Pena. Commissioner Joe Ochoa seconded the motion. Approved 4-0.

**9. Discussion and possible action regarding the retention of a consultant by Sanchez & Wilson, PLLC.**

There was no action was taken regarding this agenda topic.

**10. Financial Report.**

**a. Discussion and review of the Financial Report and tax revenue collected to date.**

Assistant Fire Chief Lawrence Padelecki Jr. Provided an update to the board on the total tax revenue collected to date and discussed the future projections for tax revenue to the board. LJ provided update on the total tax collected to date.

**b. Discussion and action on approving payment of all District bills for the month including payroll.**

Commissioner Drew Lubianski made a motion to approve the payment of all district bill including payroll. Commissioner Joe Ochoa seconded the motion. Approved 4-0.

**c. Discussion and action on approving payments from loan account.**

There was no action taken regarding this agenda topic.

**11. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)**

**A. Run reports on calls for District and other items of interest.**

Fire Chief Lawrence Padalecki provided an update on the number of calls for the month as this month was call heavy. Fire Chief Padalecki also provided an update on the apparatus's in repair and out for service. There was also discussion around the recent deployment that members of ESD 12 were in service for. Commissioner Joe Ochoa commended the Fire Responders for their response and commended the leadership of ESD 12.

**12. Discussion, update, and action on status of 2012 F350 to move forward on repairs, replacement, and any matters related thereto.**

Assistant Fire Chief Padalecki Jr. provided an update on the 2012 Squad Vehicle. It was determined that it would not be an efficient use of resources to repair the vehicle. Assistant Fire Chief Padalecki Jr. provided a possible resolution the issue regarding the Squad Vehicle, which would be to salvage the vehicle and lease another vehicle to ensure that the Fire Responders do not run into a disruption of service. Commissioner Joe Ochoa made a motion to take the 2012 F350 and make it a salvage vehicle for sale as needed and the proceeds would go into a Mobile Lease payment as needed. Commissioner Drew Lubianski seconded the motion.

Approved 4-0.

Commissioner Joe Ochoa made the motion to move forward with no additional cost/equipment outside of what was presented on the lease and payment for the Mobil Lease quote.

Commissioner Drew Lubianki seconded the motion. Approved 4-0.

**13. Discussion and possible action on EMS provider for University Health System, and MOU, and any matters related thereto.**

Fire Chief Padalecki provided and update on this EMS Provide for UHS after a meeting with the EMS Provider, the Chief's of the ESD's and UHS. There should be more updates to this matter in August at which time Fire Chief Padalecki will provide an update to the Board.

- 14. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of ESD No. 12 and the surrounding area and any upcoming training opportunities.**

Assistant Chief Padalecki Jr. provided an update to the district as there is projected growth. There was discussion regarding the QuikTrip that is going to be coming into district as well and additional business and residential growth.

- 15. Discussion, update, and possible action on damage, repair, permits, RFQ process, RFP process, loan terms, retention of contractors, architects, engineers, and/or any other professional services, cost, construction method, and any other related actions regarding Station 191.**

Representative Ryan Zwicke from ACGM was present at the meeting. He provided an update regarding the status of the repairs and permits for the septic system at Station 191.

- 16. Discussion, update, and possible action on design, cost, permits, loan terms, selection of architect. Engineers, and any other professional services, and RFQ's, RFP's construction method, and any actions regarding the FM 1518 property station and administration offices.**

Ryan with AGCM also provided an update on the status of the 1518 property to the board. There is an RFQ that was submitted on June 27, 2025 and they are currently awaiting proposals to be submitted and should be presented at the August Board meeting. There was discussion regarding the cost and layout for the 1518 property.

- 17. Discussion, update, and possible action Association of Emergency Services Districts of Bexar County.**

Assistant Chief Padalecki Jr. provided and update on the Expo that took place. There are plans to discuss planning another Expo and opening this up to other counties and districts. Assistant

Fire Chief Padalecki Jr. also provided an update on the bills and legislative actions from the Association.

There was discussion regarding providing an alternate for Assistant Fire Chief Padalecki Jr. at the meetings with the Associate. Commissioner Bradley Chambers made the motion to appoint Commissioner Joe Ochoa as the alternate at the Association of Emergency Services Districts Meeting. Commissioner Drew Lubianski seconded the motion. Approved 4-0.

**18. Discussion and possible action regarding the Calculating the 2025 No New Revenue and Voter Approval Tax Rate for the District.**

This item was completed by the ESD Attorney. Commissioner Joe Ochoa made a motion to approve the 2025 No New Revenue and Voter Approval Tax Rate for the District as presented by the legal representation. Commissioner Drew Lubianski seconded the motion. Approved 4-0.

**19. Discussion and possible action on Fiscal Year Budget 2025 – 2026, including pay rates, benefits, retirement and any other matters thereto.**

Assistant Fire Chief Lawrence Padalecki Jr. provided an update to the board with ideas of the budget and projections for the future development of ESD 12, with regards to pay rates, benefits, retirement, etc. A five-year vesting period was discuss with the board but no action was taken regarding this matter. It was discussed that it would be better to address this after the Certified Numbers are received.

**Determine date, time, and possible agenda items for the next regular meeting.**

**The next regular meeting is tentatively scheduled for August 20, 2025.**

Commissioner Bradley Chambers discussed looking into Lexipol to determine if there was anything related to local government policies around elected officials and behaviors. There was discussion about researching this so that a policy could be adopted for ESD 12.


It was determined that the next board meeting will take place on August 20, 2025.

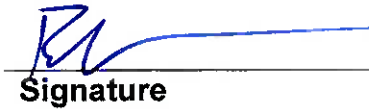
**20. Adjourn.**

Commissioner Bradley Chambers made a motion to adjourn the meeting at 8:12PM.

Commissioner Joe Ochoa seconded the motion. Approved 4-0.

**ATTEST:**

	Joe Ochoa, President	07/21/25
Signature	Printed Name and Title	Date

	BRADLEY CHAMBERS SECRETARY	07/21/25
Signature	Printed Name and Title	Date