

**Bexar County
Emergency Services District No. 12
Meeting Minutes
September 14, 2022
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on August 10, 2022 and the following was discussed;

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.

Commissioner Nickles called the meeting to order at 6:01 PM.

2. Establish Quorum.

A quorum was present with Commissioner Nickles, Commissioner Neill, Commissioner Latka and Commissioner Pena, Commissioner Strzelczyk was absent.

3. Citizen's Public Forum. (3 minutes time limit per individual).

There were no citizens signed up to speak or present at the meeting.

4. **Approval of Meeting Minutes from the July 13, 2022, meeting, and Special Meeting July 28, 2022.**

Commissioner Neill moved to approve the July 13, 2022 meeting minutes and the July 28, 2022 Special Meeting minutes as written, Seconded by Commissioner Latka; Approved unanimously.

5. **Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items).**

- a. **Run reports on calls for District and other items of interest.**

The Board reviewed the run report for the month but no one had any questions.

- b. **Updates on Vehicles and Apparatus.**

Assistant Chief Padalecki reported that the Apparatus are not running as many miles after additional staff has been added.

- c. **Updates on any grants for the service provider Saint Hedwig VFD and Bexar County ESD 12 Fire / Rescue.**

Chief Padalecki reported that he did not have any updates on any Grants at this time.

6. **Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD and Bexar County ESD 12 Fire / Rescue.**

Chief Padalecki reported that he did not have any matching fund request at this time. Thus no action was taken.

7. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.

No one for the Bexar County Fire Marshall's Office or the Office of Emergency Management were available.

8. Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.

Discussed in item No. 9.

9. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

The Contractors representative was at the meeting to give any update, He said that CPS Energy has final approved all paperwork, The crews will be working on the south driveway this week, They will also start installing doors and hardware in the coming weeks.

Commissioner Neill moved to approve the invoice from Raba-Kistner for testing for \$3,034.38, Seconded by Commissioner Pena; Approved unanimously.

Commissioner Neill moved to approve pay application number 14 for \$206,848.34, Seconded by Commissioner Pena; Approved unanimously.

10. Discussion, update, and possible action regarding the 2022 Tax rate calculation worksheet and notice about 2022 Tax rate.

Commissioner Neill moved to approve the 2022 Tax rate calculation worksheet and notice about 2022 tax rate, Seconded by Commissioner Pena; Approved unanimously.

- 11. Discussion and possible action on regarding the schedule for the adoption of a 2022 tax rate.**

Commissioner Neill moved to have the meeting to adopt the 2022 tax rate on August 31, 2022 at 6:00 PM or sooner as the law allows based on the notice in the Wilson County News, Seconded by Commissioner Pena; Approved unanimously.

- 12. Discussion and possible action regarding the 2022 proposed tax rate, including the setting of a public hearing, if any.**

Commissioner Neill moved to adopt a 2022 proposed tax rate of \$0.10/\$100, Seconded by Commissioner Pena; Approved unanimously.

Commissioner Neill moved to have the public hearing to adopt the 2022 tax rate on August 31, 2022 at 6:00 PM or sooner as the law allows based on the notice in the Wilson County News, Seconded by Commissioner Pena; Approved unanimously.

- 13. Discussion and plans for FY 2022 – 2023 Budget.**

Discussion was held on the projected numbers for 2022 - 2023 Budget.

- 14. Discussion and action on employee benefits packages, such as longevity pay, dental, vision, Holidays, and any other actions regarding employees benefits.**

Commissioner Latka moved to have the District pay 100% of Dental and Vision cost and also start a Flex Pay option that will be managed by the payroll company, Seconded by Commissioner Neill; Approved unanimously.

Commissioner Neill moved to add Longevity pay and increase the paid Holidays to 12, Seconded by Commissioner Latka; Approved unanimously.

- 15. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.**

Assistant Chief Padalecki gave the Board an update on the contract and other paperwork for AGCM Inc. that will be overseeing the project for the District. He also gave the Board an update on the Meeting that the Building committee had with the AGCM Inc.

No action was taken.

- 16. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.**

Commissioner Nickles gave the Board a brief update on any land options that were found.

- 17. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

Commissioner Nickles reported that to date the District has received \$2,800,485.31 to date from all sources.

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

Commissioner Neill moved to pay all bills including payroll, Seconded by Commissioner Pena; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.

Commissioner Pena moved to transfer \$70,000.00 from reserve to the operating account, Seconded by Commissioner Latka; Approved unanimously.

18. Adjourn:

With no further business Commissioner Pena moved to adjourn, Seconded by Commissioner Neill; Approved unanimous.

19. Adjourned: 8:08 PM.

Attest:



Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12



Dr. Charles Neill
Secretary
Bexar County ESD No. 12