

**Bexar County
Emergency Services District No. 12
Meeting Minutes
January 12, 2022
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting on December 15, 2021 at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 the following was discussed;

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

Commissioner Nickles called the meeting to order at 6:01PM.

- 2. Establish Quorum.**

A quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Neill, Commissioner Latka and Commissioner Pena in attendance.

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

There were no citizens signed up to speak.

- 4. Approval of Meeting Minutes from the November 10, 2021, meeting.**

Commissioner Strzelczyk moved to approve the Minutes as written, Seconded by Commissioner Neill; Approved unanimously.

- 5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)**
 - a. Run reports on calls for District and other items of interest.**

The run report was in the Commissioners folders, The Commissioner reviewed the run report no one had any questions.

- b. Updates on any grants for the service provider Saint Hedwig VFD.**

Chief Padalecki reported that he did not have any updates on any grants other than they were working on the last grant that was approved and received.

- 6. Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD.**

Chief Padalecki reported that he did not have any Grant Matching Fund request at this time.

- 7. Discussion and possible action on amending 2020 / 2021 budget.**

After reviewing the amended 2020 / 2021 budget Commissioner Strzelczyk moved to accept the amended 2020 /2021 budget, Seconded by Commissioner Pena; Approved unanimously.

- 8. Discussion and possible action to purchase a Zodiac FC 420 with trailer and equipment.**

Commissioner Latka moved to table the item, Seconded by Commissioner Pena; Approved unanimously.

- 9. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

No one for the Bexar County Fire Marshall's Office or the Office of Emergency Management were available.

- 10. Discussion and possible action regarding annexation by the City of San Antonio of any real property within the district's boundaries including but not limited to filling suit in a court of competent jurisdiction and any other matter related thereto.**

Commissioner Nickles whom was chairing the meeting entered into Closed Meeting Under Statute 551.071 at 6:04PM, Commissioner Nickles resumed the open Meeting at 6:22PM.

- 11. Discussion and possible action on attending SAFE-D conference February 17 – 19, 2022.**

Commissioner Latka moved not to attend the SAFE-D conference on February 17 – 19, 2022, Seconded by Commissioner Pena; Approved unanimously.

- 12. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.**

The Architect reported that the plat has been approved at the City of San Antonio and we are just waiting on it to be signed. The Architect reported that they are still working with CPS Energy to get the design for the power to the building completed.

Commissioner Strzelczyk moved to pay \$265.00 to the City of San Antonio, Seconded by Commissioner Latka; Approved unanimously.

13. Discussion, update, and possible action on regarding the platting of 11800 US Hwy 87 property.

This item was discussed in item 12.

14. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.

The operations manager gave the Board an estimate on design cost for a building on the sight using a different Architectural Firm and a short discussion followed.

Commissioner Latka moved to table this item at this time, Seconded by Commissioner Neill; Approved unanimously.

15. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.

Chief Padalecki reported that he did not have any updates on the property.

16. Discussion and possible action on annual ESD banquet.

Commissioner Pena moved to have Ribeye's, Seconded by Commissioner Latka; Approved unanimously.

17. Discussion and possible action on ordering New Apparatus.

Commissioner Neill moved to purchase one Pierce Enforcer PUC Tanker Pumper and two Pierce Ford F550 Mini Pumpers, Seconded by Commissioner Pena; Approved unanimously.

18. Discussion and possible action on reviewing all ESD loans and payment schedules.

Commissioner Latka moved to set aside any Sales Tax amount received that is above the amount allocated in the District's 2021 – 2022 FY Budget and to add that amount to one of the payments on a Loan, Seconded by Commissioner Strzelczyk; Approved unanimously.

19. Discussion and update and possible action on the effects of the Coronavirus has had on the Districts Operations.

Assistant Chief Padalecki reported that there have been no effects of changes to operations.

20. Financial Report.

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

Commissioner Nickles reported that to date the District has received \$631,424.98 from all sources.

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

Commissioner Neill moved to pay all district bill's including payroll, Seconded by Commissioner Pena; Approved unanimously.

- c. **Discussion and action to transfer funds between Bank Accounts as needed.**

Commissioner Pena moved to table this item, Seconded by Commissioner Latka; Approved unanimously.

CLOSED MEETING ITEMS AND ACTION

10. **Discussion and possible action regarding annexation by the City of San Antonio of any real property within the district's boundaries including but not limited to filling suit in a court of competent jurisdiction and any other matter related thereto.**

Commissioner Neill moved to follow the suggestion of the Attorney and wait for The Fourth Court to take action, Seconded by Commissioner Strzelczyk; Approved unanimously.

21. **Adjourn**

With no further business Commissioner Strzelczyk moved to adjourn, Seconded by Commissioner Pena; Approved unanimously.

22. **Adjourned: 8:31PM**

Attest:



**Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12**



**Dr. Charles Neill
Secretary
Bexar County ESD No. 12**