

To: 2103352813

From: Receptionist

12/8/2023 10:53:30 AM p. 3 of 6

Doc# 29571 12/08/2023 11:11 AM Page 1 of 4 Lucy Adame-Clark, Bexar County Clerk

**Bexar County  
Emergency Services District No. 12  
Meeting Notice  
December 13, 2023  
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going into Closed Session.



The Bexar County Emergency Services District No. 12 will conduct a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1348, St. Hedwig, Texas 78152 the following will be discussed;

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.
2. Establish Quorum.
3. Citizen's Public Forum. (3 minutes time limit per individual).
4. Approval of Meeting Minutes from November 11, 2023.
5. Report on Items of Interest to the Board by the Fire Chief. (There may be discussion on the following items.)
  - a. Run reports on calls for District and other Items of Interest.
  - b. Discussion and possible action on approving grant matching.

6. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.
  
7. Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.
  
8. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.
  
9. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.
  
10. Discussion and possible action on Vehicles to be sold or purchased as the district see the needs.
  
11. Discussion, update, and possible action on a tract of land to be purchased, for a future Fire Station location for the district.
  
12. Discussion, update, and possible action Association of Emergency Services Districts of Bexar County.

13. Discussion and update on ESD Holiday party.
  
14. Discussion and possible action on purchasing Laptop, printer, and hot spot device for ESD Secretary. (Commissioner Nell)
  
15. Discussion and possible action on attending SAFE-D Conference In February 2024. (Commissioner Alex Pena)
  
  
16. Financial Report.
  - a. Discussion and review of the Financial Report and tax revenue collected to date.
  
  - b. Discussion and action on approving payment of all District bills for the month including payroll.
  
  - c. Discussion and action to transfer funds between Bank Accounts as needed.
  
  - d. Discussion and possible action on new bank accounts for the district's needs.
  
  - e. Discussion and possible action on the districts reserve account. (Commissioner Alex Pena)
  
  - f. Discussion and possible action on additional credit cards for the district needs and require all credit card holders to complete and submit an expense report monthly on expenses on the credit card assigned to them. (Commissioner Alex Pena)

17. Determine date, time, and possible agenda items for the next regular meeting. The next regular meeting is tentatively scheduled for January 10, 2023.

18. Adjourn.

The above notice was posted at the Bexar County Courthouse located at 100 Dolorosa, San Antonio, Texas 78205 before 5:00PM December 8, 2023, and at the Bexar County ESD No. 12 Fire Station No. 191 located at 14229 FM 1346, St. Hedwig, Texas 78152, and on the Bexar County ESD No. 12 Web Site 72 Hours prior to the Meeting.

Note: The Board of Emergency Services District No. 12 Commissioners reserves the right to enter Closed Meetings under Chapter 551, Texas Government Code, on any item posted on its agenda, as appropriate.

FILE INFORMATION

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