

**Bexar County
Emergency Services District No. 12
Meeting Minutes
December 15, 2021
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a Meeting on November 10, 2021 at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 the following was discussed;

1. **Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

Meeting was called to order by Commissioner Nickles at 6:02PM.

2. **Establish Quorum.**

A quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Neill, Commissioner Pena, and Commissioner Latka.

3. **Citizen's Public Forum. (3 minutes time limit per individual).**

No one was signed up to speak.

4. Approval of Meeting Minutes from the October 13, 2021, meeting.

Commissioner Strzelczyk moved to approve the minutes as written, Seconded by Commissioner Neill; Approved unanimously.

5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)

a. Run reports on calls for District and other items of interest.

The run report was in the Commissioners note book, The Commissioners reviewed the report but none of the Commissioners had any questions.

b. Updates on any grants for the service provider Saint Hedwig VFD.

Chief Padalecki reported that they had received a \$20,000.00 grant for Fire Rescue Equipment.

6. Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD.

Chief Padalecki reported that he did not have any Grant Matching Fund request at this time.

7. Discussion and possible action on amending 2020 / 2021 budget.

No action was taken as the budget was not ready to amend only a brief discussion took place about the budget amendments needed.

8. Discussion and possible action on reviewing all ESD loans and payment schedules.

After some discussion Commissioner Strzelczyk moved to table the item, Seconded by Commissioner Pena; Approved unanimously.

9. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.

No one was available from the Fire Marshalls office or the Office of Emergency Management.

10. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

The Architect reported that the County has completed their review process, The City of San Antonio has one more person that needs to sign off on the plat. The Septic Permit has been submitted to the County and fees have been paid.

Commissioner Strzelczyk moved to pay invoice No. 5 for \$255,012.39, Seconded by Commissioner Neill; Approved unanimously.

11. Discussion, update, and possible action on regarding the platting of 11800 US Hwy 87 property.

The Platting issue was discussed in item No. 10.

12. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.

No action was taken only discussed, Commissioner Strzelczyk moved to table the item, Seconded by Commissioner Neill; Approved unanimously.

13. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.

Chief Padalecki reported that the Company has not contacted him back, Commissioner Pena moved to table the item, Seconded by Commissioner Strzelczyk; Approved unanimously

14. Discussion and possible action on annual ESD banquet.

Commissioner Neill moved to set the banquet date for either December 17, or 18, 2021, depending on availability of a facility to have the banquet at, Seconded by Commissioner Strzelczyk; Approved unanimously.

15. Discussion and possible action on ordering Fire Engine, Rescue/Mini Pumper, and Command Vehicle.

Commissioner Pena moved to purchase a new command vehicle and to spend approximately \$50,100.00 to upgrade and repair the older Red Command Vehicle and to table the purchase of a Fire Engine, Rescue/Mini Pumper, Seconded by Commissioner Latka; Approved unanimously.

16. Discussion and possible action to purchase a Zodiac FC 420 with trailer and equipment.

After some discussion Commissioner Latka moved to table the item, Seconded by Commissioner Strzelczyk; Approved unanimously.

- 17. Discussion and update and possible action on the effects of the Coronavirus has had on the Districts Operations.**

Assistant Chief Padalecki reported that there have not been any changes in the operations due to any COVID-19 related issues.

- 18. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

Commissioner Nickles reported that to date the District has collected \$324,976.54 from all sources.

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

Commissioner Neill moved to pay all District bills including payroll, Seconded by Commissioner Strzelczyk; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.**

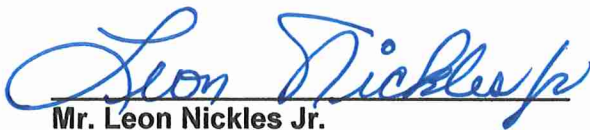
Commissioner Pena moved to table this item, Seconded by Commissioner Neill; Approved unanimously.

19. Adjourn

20. With no further business Commissioner Neill moved to adjourn, Seconded by Commissioner Pena; Approved unanimously.

21. Adjourned: 8:38PM

Attest:



Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12



Dr. Charles Neill
Secretary
Bexar County ESD No. 12