

**Bexar County  
Emergency Services District No. 12  
Meeting Minutes  
November 10, 2021  
6:00 P.M.**

**The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.**

**The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 the following was discussed;**

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

**Commissioner Nickles called the meeting to order at 6:00PM.**

- 2. Establish Quorum.**

**A quorum was present with Commissioner Nickles, Commissioner Neill, Commissioner Latka and Commissioner Pena in attendance at Station 191, Commissioner Strzelczyk attended the meeting by GoToMeeting.**

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

**There were no citizens signed up to speak or present to speak.**

- 4. Approval of Meeting Minutes from the September 08, 2021, meeting.**

**Commissioner Pena moved to approve the Minutes as written, Seconded by Commissioner Latka; Approved unanimously.**

**5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items).**

**a. Run reports on calls for District and other items of interest.**

**The run report was reviewed by the Board but no one had any questions.**

**b. Updates on any grants for the service provider Saint Hedwig VFD.**

**The Chief reported that he did not have any updates on any Grants.**

**6. Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD.**

**The Chief reported that he did not have any Grant Matching Fund request at this time.**

**7. Discussion and possible action on signing any and all necessary paper work to begin Districts yearly audit with Armstrong, Vaughan & Associates P.C..**

**Commissioner Strzelczyk moved to sign any and all necessary paper work to begin the Districts audit, Seconded by Commissioner Neill; Approved unanimously.**

**8. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

No one was available from the Bexar County Fire Marshall's Office or the Office of the Bexar County Emergency Management for a report.

9. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

The Architect reported that CPS Energy should stake out the path for the electrical in the upcoming week. He also reported that there are a few permits still being worked on. The comments by The City of San Antonio and Bexar County are being address as they are being received.

10. Discussion, update, and possible action on regarding the platting of 11800 US Hwy 87 property.

Commissioner Pena moved to sign any and all necessary paper work for the platting process, Seconded by Commissioner Latka; Approved unanimously.

11. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.

Commissioner Nickles reported that an E-Mail had been sent to the Mayor of St. Hedwig and Code Compliance for St. Hedwig asking the Platting procedures for the tract of land the District owns on F.M. 1518 and an E-Mail was received back saying that the District did not need to plat but all plans will need to be submitted for review and a permit will need to be submitted prior to construction.

12. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.

**Commissioner Strzelczyk moved to make an offer of \$500,000.00 for the 4.547 Acres of land with the Building, Seconded by Commissioner Neill; Approved unanimously.**

**13. Discussion and possible action on joining TIPS purchasing Cooperative.**

**Commissioner Pena moved to join TIPS Purchasing Cooperative and to sign resolution 10-13-2021, Seconded by Commissioner Strzelczyk; Approved unanimously.**

**14. Discussion and possible action on relocating Station 192 equipment and staff to a temporary station location.**

**Chief reported that he has found a temporary site with living quarters and a covered area for the Trucks with a storage container for our use for approximately \$125.00 per month.**

**Commissioner Strzelczyk moved to have the Attorneys move forward with the contract, Seconded by Commissioner Neill; Approved unanimously.**

**15. Discussion and possible action on purchasing Self Contained Breathing Mask to issue each firefighter.**

**Chief reported that new masks would cost approximately \$27,000.00 and St. Hedwig VFD wanted to purchase the new masks.**

**Commissioner Latka moved to allow St. Hedwig VFD to purchase the new mask, Seconded by Commissioner Neill; Approved unanimously.**

**16. Discussion, update, and possible action on Capital improvement plan for the district.**

**Assistant Chief Padalecki made some updates to the plan, The updates were discussed and some items that need to be updated.**

**No action was taken on this item.**

- 17. Discussion and update and possible action on the effects of the Coronavirus has had on the Districts Operations.**

**Assistant Chief Padalecki reported that there have been no changes to operations due to issues with the Coronavirus.**

**No action was taken on this item.**

- 18. Discussion, update, and possible action on Tender 191 repairs.**

**Assistant Chief Padalecki reported that at this time the truck is operating fine no issues to date with the repairs.**

**No action was taken on this item.**

- 19. Discussion and possible action on Firefighters gathering at one station.**

**The issue was discussed with the Chief and the Assistant Chief.**

**No action was taken on this item.**

- 20. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

Commissioner Nickles reported that to date the district has receive \$2,312,978.00 from all sources.

- b. Discussion and action on approving payment of all District bills for the month including payroll.

Commissioner Neill moved to pay all district bill's including payroll, Seconded by Commissioner Pena; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.

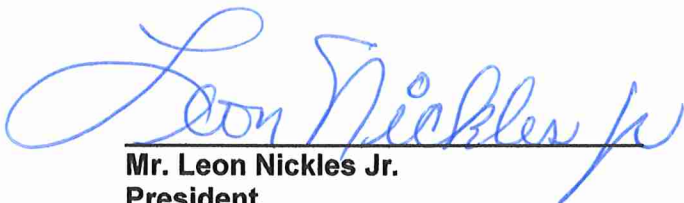
No action was taken on this item.

**21. Adjourn**

With no further business Commissioner Neill moved to adjourn, Seconded by Commissioner Pena; Approved unanimously.

**22. Adjourned: 7:45PM**

**Attest:**



**Mr. Leon Nickles Jr.  
President  
Bexar County ESD No. 12**



**Dr. Charles Neill  
Secretary  
Bexar County ESD No. 12**