

**Bexar County
Emergency Services District No. 12
Meeting Minutes
May 15, 2024
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on April 16, 2024 and the following was discussed;

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.

Commissioner Nickles called the meeting to order at 6:03 P.M..

2. Establish Quorum.

A quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Latka were in attendance. Commissioner Pena was not in attendance. The Board has one vacancy at this time.

3. Citizen's Public Forum. (3 minutes time limit per individual).

There were no citizens signed up to speak.

4. **Approval of Meeting Minutes from January 30, 2024, special meeting and March 20, 2024 meeting.**

Commissioner Strzelczyk moved to approve the January 30, 2024 special meeting minutes as written, Seconded by Commissioner Latka; Approved unanimously.

Commissioner Latka moved to approve the March 20, 2024 meeting minutes as written, Seconded by Commissioner Strzelczyk; Approved unanimously.

5. **Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items).**

- a. **Run reports on calls for District and other items of interest.**

The Commissioner reviewed the run report but no one had any questions.

6. **Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

Mr. Herrera reported that he did not have anything special to report.

Mr. Herrera did add that they are working on adding a plat layer to their maps and once that is done would be able to share the information with all ESD's.

Mr. Herrera also reported that he is working on scheduling ESD Commissioner training for hopefully in July.

7. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

Commissioner Strzelczyk moved to pay Marksmen Construction Invoice Number 21005-T for \$2,875.00 out of the escrow account and pending verification that all checks have cleared close that account, Seconded by Commissioner Latka; Approved unanimously.

8. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.

Commissioner Latka moved to table this item, Seconded by Commissioner Strzelczyk; Approved unanimously.

9. Discussion and possible action on Vehicles to be sold or purchased as the district see the needs.

Assistant Chief Padalecki reported that no one has seemed interested in the truck.

Commissioner Strzelczyk moved to table this item, Seconded by Commissioner Latka; Approved unanimously.

10. Discussion, update, and possible action on a tract of land to be purchased, for a future Fire Station location for the district.

Assistant Chief Padalecki reported that he did not have any updates.

No action taken on this item.

11. Discussion, update, and possible action Association of Emergency Services Districts of Bexar County.

Assistant Chief Padalecki reported that they are working on insurance issues at the last meeting.

12. Discussion and possible action on income and revenue of school training.
(Commissioner Johnny Latka)

Commissioner Latka moved to start next physical year have a separate set of books for the school, Seconded by Commissioner Strzelczyk; Approved unanimously.

13. Discussion and possible action on loan payment, terms, and conditions.

Commissioner Strzelczyk moved to table the item, Seconded by Commissioner Latka; Approved unanimously.

14. Discussion and possible action on purchasing training truck. (Battalion Chief Griffin)

Battalion Chief Griffin reported that the department did not accept the offer.

Commissioner Latka moved to table this item, Seconded by Commissioner Strzelczyk; Approved unanimously.

15. Discussion and possible action on breakdown on cost of deployment and reimbursement amount requested for deployment. (Commissioner Leon Nickles)

Commissioner Strzelczyk moved to table this item, Seconded by Commissioner Latka; Approved unanimously.

16. Financial Report.

- a. Discussion and review of the Financial Report and tax revenue collected to date.

Commissioner Nickles reported that to date the District has received \$2,943,926.24 from all sources.

- b. Discussion and action on approving payment of all District bills for the month including payroll.

Commissioner Latka moved to pay all bills including payroll for the month, Seconded by Commissioner Strzelczyk; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.

Commissioner Strzelczyk moved to table this item at this time, Seconded by Commissioner Latka; Approved unanimously.

- d. Discussion and possible action on new bank account for the district's needs.

Commissioner Latka brought the board up to date on what is being done on the new account.

Discussion only no action taken.

- e. Discussion and possible action on the district reserve account.
(Commissioner Alex Pena)

Commissioner Latka moved to table this item at this time, Seconded by
Commissioner Strzelczyk; Approved unanimously.

- 17. Discussion and possible action on purchasing Star Link for station internet
service.

Commissioner Strzelczyk moved that the board wanted to see pricing from other
carriers, Seconded by Commissioner Latka; Approved unanimously.

- 18. Adjourn:

With no further business Commissioner Strzelczyk moved to adjourn, Seconded
by Commissioner Latka; Approved unanimously.

- 19. Adjourned: 7:12 P.M.

Attest:



Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12



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