

**Bexar County
Emergency Services District No. 12
Meeting Minutes
April 14, 2022
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on March 09, 2022 and the following was discussed;

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

Commissioner Nickles called the meeting to order at 6:00PM.

- 2. Establish Quorum.**

A quorum was present with Commissioner Nickles, Commissioner Neill, Commissioner Pena and Commissioner Latka in attendance.

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

There were no citizens signed up to speak.

- 4. Approval of Meeting Minutes from the February 12, 2022, meeting.**

Commissioner Neill moved to approve the minutes as written, Seconded by Commissioner Strzelczyk; Approved unanimously.

5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)

- a. Run reports on calls for District and other items of interest.**

The run report was reviewed by the Board but no one had any questions.

- b. Updates on Vehicles and Apparatus.**

Assistant Chief Padalecki reported that the Chiefs truck will go to Siddons to have all emergency equipment disconnected so it can go to the shop to have the cab pulled to have oil leak on engine repaired.

Assistant Chief Padalecki reported that the Engine went to have an exhaust leak repaired but on the way back the station it threw some codes so it was taken to Cummins and the parts that are needed to repair the truck will not be in until late April.

Assistant Chief Padalecki reported that the Freightliner tender is going to the shop to have the pump seal replaced.

- c. Updates on any grants for the service provider Saint Hedwig VFD.**

Chief Padalecki reported that he did not have any updates on any Grants at this time.

6. Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD.

Chief Padalecki reported that he did not have any Grant matching fund request at this time.

No action taken on this item.

7. Discussion with Bexar County ESD No. 9 board members.

Ryan Luersen the President of Bexar County ESD No. 9 was present and the ESD No. 12 Board introduced ourselves along with the Chief and Assistant Chief and some of the Fire Fighters that were on duty.

We had approximately a 45 minute discussion with Mr. Luersen answering his questions and asking him questions and giving him information on things that he needed to know that needed to be taken care of with Bexar Appraisal and the Bexar County Tax Office, Commissioner Nickles told Mr. Luersen that he would e-mail him contact info for several people that he needs to contact.

8. Presentation by DeMunbrun Scarnato Associates Inc. on Station building.

The Firm had a slide show presentation with how they choose to Design Fire Stations and the knowledge they have of Fire Station Design.

9. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.

No one for the Bexar County Fire Marshall's Office or the Office of Emergency Management was available.

Assistant Chief Padalecki reported that he attended a meeting about the Radio System and Dispatching of Calls he reported that the new system is almost ready to come online but the City of San Antonio is wanting to allow only one brand of radio but most of the County ESD are against only allowing one brand of radio to be used.

10. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

The Contractors comprehensive was not available for the meeting.

The Contractors Pay Application Number 9 was presented, Commissioner Strzelczyk moved to pay the contractors pay application number 9 for \$61,506.61, Seconded by Commissioner Neill; Approved unanimously.

The Architect sent an invoice for work done Commissioner Strzelczyk moved to pay the invoice for \$1,436.65 but hold the remaining balance until we have a discussion with the Districts Attorney, Seconded by Commissioner Latka; Approved unanimously.

Attached to the Architects invoice was a sheet showing the Vent Hood to a residential style and also changing the floor drains to a cheaper style floor drain, Commissioner Neill moved to keep the commercial vent hood with the Ansul Fire Suppression System and the Floor Drains as was discussed and in the bid package, Seconded by Commissioner Strzelczyk; Approved unanimously.

11. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.

Commissioner Latka moved to table the item at this time, Seconded by Commissioner Strzelczyk; Approved unanimously.

12. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.

Commissioner Latka moved to table the item at this time, Seconded by Commissioner Strzelczyk; Approved unanimously.

- 13. Discussion and update and possible action on the effects of the Coronavirus has had on the Districts Operations.**

Assistant Chief Padalecki reported that there have not been any further changes or cases in the department.

- 14. Discussion and possible action with Lone Oak VFD board on accounting matters.**

Commissioner Nickles reported that the Lone Oak VFD Treasurer did some research and found that the contractor had already cashed the check and was trying to cash the check a second time so the Treasurer called the Sheriff's office and made a police report and the Sheriff's officer was going to forward the information to the Bexar County District Attorney's office.

- 15. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

Commissioner Nickles reported that the District has received \$1,728,490.27 from all sources to date.

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

Commissioner Neill moved to pay all district bills including payroll, Seconded by Commissioner Strzelczyk; Approved unanimously.

Truck Loan Payment for Loan Number 11041092 was received,
Commissioner Latka moved to pay the amount due plus extra on the
principal for a total amount of \$100,000.00 to be sent to the bank,
Seconded by Commissioner Neill; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as
needed.

Commissioner Strzelczyk moved to table the item at this time, Seconded by
Commissioner Pena; Approved unanimously.

16. Adjourn:


With no further business Commissioner Pena moved to adjourn, Seconded by
Commissioner Latka; Approved unanimously.

17. Adjourned: 8:24 PM

Attest:



Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12



Dr. Charles Neill
Secretary
Bexar County ESD No. 12