

**Bexar County
Emergency Services District No. 12
First Amended Meeting Minutes
March 09, 2022
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on February 12, 2022 and the following was discussed;

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

Commissioner Nickles called the Meeting to order at 9:00 AM.

- 2. Establish Quorum.**

A quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Neill and Commissioner Latka, Commissioner Pena was not in attendance.

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

There were no citizen's signed up to speak.

- 4. Approval of Meeting Minutes from the January 12, 2022, meeting.**

Commissioner Strzelczyk moved to approve the minutes for the January 12, 2022 meeting as written, Seconded by Commissioner Latka; Approved unanimously.

- 5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items).**

Chief Padalecki reported to the Board that he received a thank you from the Forestry Service for all the hard work by the crew that was sent to the Bastrop wildfire, The Forestry Service credited the crew for saving numerous structures during the Fire.

- a. Run reports on calls for District and other items of interest.**

The Board reviewed the Run Report but no one had any questions or comments.

- b. Updates on Vehicles and Apparatus.**

Assistant Chief Padalecki reported that the Brush Trucks have been busy but they have only had minor issues, like a few broken hoses that were easily repaired.

- c. Updates on any grants for the service provider Saint Hedwig VFD.**

Chief Padalecki reported that the department was awarded another Wellness and Fitness grant for \$2,500.00 with no match required.

- 6. Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD.**

Chief Padalecki reported that he did not have any Grant matching fund request at this time thus no action was taken on this item.

7. Discussion and possible action to purchase a Zodiac FC 420 with trailer and equipment.

Chief Padalecki reported that St. Hedwig VFD at their last Board meeting voted to pay 50% of the purchase price of the Zodiac FC 420 boat and trailer since the ESD Board has already voted to pay 50% of the purchase price in a prior meeting.

No action was taken on this item at this time.

8. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.

No one for the Bexar County Fire Marshall's Office or the Office of Emergency Management were available.

9. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

The Contractors representative was at the meeting and gave the Board the following update.

He reported that most of the demo is completed and they should start moving in equipment today or Monday to start excavation for the building pad and he hopes to have the pad poured by the end of the month and hopes to be installing the Roof on the building by April.

Commissioner Strzelczyk moved to sign and pay the Raba-Kistner material testing contract for the building. Seconded by Commissioner Latka; Approved unanimously.

Commissioner Strzelczyk moved to approve Pay Application # 8 for the contractor for \$38,019.00, Seconded by Commissioner Neill; Approved unanimously.

Commissioner Strzelczyk moved to approve the pay request for the Architect for \$1,805.63, Seconded by Commissioner Latka; Approved unanimously.

- 10. Discussion, update, and possible action on regarding the platting of 11800 US Hwy 87 property.**

This item was included in the discussion in item 9.

- 11. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.**

Commissioner Latka moved to table this item at this time, Seconded by Commissioner Neill; Approved unanimously.

- 12. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.**

Commissioner Latka moved to table this item at this time, Seconded by Commissioner Neill; Approved unanimously.

- 13. Discussion and update and possible action on the effects of the Coronavirus has had on the Districts Operations.**

Assistant Chief Padalecki reported that everyone is back to work and there have not been any further issues.

14. Discussion and possible action on adding on to the shop at the temporary station located at 5529 FM 3465 Adkins Tx.

Commissioner Latka moved to have the addition constructed to the temporary station to help protect the apparatus, Seconded by Commissioner Strzelczyk; Approved unanimously.

15. Discussion and possible action on Public Information Request the district has received.

Assistant Chief Padalecki reported that the District has been receiving several freedom of information act request for an individual in the District and the information has been sent to the Attorney and the Attorney has reviewed the information and has forwarded the information to the individual.

16. Financial Report.

- a. Discussion and review of the Financial Report and tax revenue collected to date.

Commissioner Nickles reported that the District has received \$1,542,888.33 from all sources to date.

- b. Discussion and action on approving payment of all District bills for the month including payroll.

Commissioner Neill moved to pay all district bills including payroll, Seconded by Commissioner Latka.

- c. Discussion and action to transfer funds between Bank Accounts as needed.

Commissioner Neill moved to table this item at this time, Seconded by Commissioner Latka; Approved unanimously.

17. Adjourn.

With no further business Commissioner Strzelczyk moved to adjourn, Seconded by Commissioner Latka; Approved unanimously.

18. Adjourned: 9:47 AM

Attest:



Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12



Dr. Charles Neill
Secretary
Bexar County ESD No. 12