

**Bexar County
Emergency Services District No. 12
Meeting Minutes
March 08, 2023
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on February 08, 2023 and the following was discussed;

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

Commissioner Nickles called the meeting to order at 6:04 P.M..

- 2. Establish Quorum.**

A quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Neill, Commissioner Latka and Commissioner Pena in attendance.

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

There were no citizens signed up to speak.

- 4. Approval of Meeting Minutes from January 11, 2023.**

Commissioner Neill moved to approve the minutes as written, Seconded by Commissioner Latka; Approved unanimously.

- 5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items).**

- a. Run reports on calls for District and other items of interest.**

The Commissioner reviewed the run report but no one had any questions.

Assistant Chief Padalecki reported to the Board on the number of runs since January 01, 2023.

- b. Updates on Vehicles and Apparatus.**

Assistant Chief Padalecki reported that the repairs to the Engine have been completed and its back in service.

- 6. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

No one from the Bexar County Fire Marshall's Office or the Office of Emergency Management was in attendance.

- 7. Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.**

A representative for the Contractor attended the meeting and gave the Board an update and time line when all punch list repairs should be completed except for the interior door replacement.

- 8. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.**

Commissioner Latka moved to pay the invoice to MaxCom (The phone system) for \$1,800.00, Seconded by Commissioner Strzelczyk; Approved unanimously.

Commissioner Strzelczyk moved to pay the invoice to ULine for housekeeping supplies for the new 192 for \$5,316.68, Seconded by Commissioner Neill; Approved unanimously.

- 9. Discussion and possible action of accepting Station 192 and move operations away from temporary station.**

Commissioner Strzelczyk moved to move operations away from temporary station to the New Station 192 on February 20, 2023 contingent on the repair of the Overhead Doors, Seconded by Commissioner Pena; Approved unanimously.

- 10. Discussion and Possible Action to adopt a Delivery Method for design and construction on a new Fire/Training Facility (Station 193).**

A representative for AG/CM Inc. was at the meeting to give the Board a time line for bidding and review of qualifications. He also had a few questions for the Board of basics items and designs of the new building.

Commissioner Strzelczyk moved to use the Design Build Method for the New Fire/Training Facility (Station 193), Seconded by Commissioner Neill; Approved unanimously.

- 11. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.**

Assistant Chief Padalecki reported that we are still waiting on the City of San Antonio to approve the raising of the Districts debt ceiling limit.

No action taken.

- 12. Discussion and possible action on signing service agreement with Siddons Martin Emergency Group.**

Commissioner Neill moved accept the service agreement with Siddons-Martin and have Assistant Chief Padalecki sign the agreement, Seconded by Commissioner Pena; Approved unanimously.

- 13. Discussion and possible action on purchase of trucks and equipment under resolution 0111230902.**

Assistant Chief Padalecki informed the Board the price of the trucks has gone up approximately \$100,000.00 in the past several months, He also informed the Board that he has found a used rescue truck with less than 25000 miles on it for \$250,000.00.

Commissioner Pena moved that someone go look at the truck and put a down payment on the truck to hold it or purchase it out of reserve funds, Seconded by Commissioner Latka; Approved unanimously.

14. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.

Chief Padalecki reported that he is still working on several tracts of land but nothing definite on either tract.

15. Discussion, update, and possible action Association of Emergency Services Districts of Bexar County.

Assistant Chief Padalecki reported that at this time there are a lot of thing in motion and there will be a group from the Association going to Austin possibly next week.

No action taken.

16. Discussion related to the Open Meetings Act and legalities of closed session. (551.071).

Commissioner Nickles whom was charring the meeting announced the Board was entering into closed meeting under Statute 551.071 at 7:18 P.M., Commissioner Nickles announced the Board was resuming the open meeting at 7:51 P.M.

17. Discussion and possible a Discussion action regarding personnel matters and any other matters related thereto.

Commissioner Nickles whom was charring the meeting announced the Board was entering into closed meeting under Statute 551.071 at 7:18 P.M., Commissioner Nickles announced the Board was resuming the open meeting at 7:51 P.M.

18. Financial Report.

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

Commissioner Nickles reported that to date the District has received \$1,954,453.25 from all sources.

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

Commissioner Neill moved to pay all bills including payroll, Seconded by Commissioner Strzelczyk; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.**

Commissioner Strzelczyk moved to table this item, Seconded by Commissioner Latka; Approved unanimously.

CLOSED MEETING ITEM, AND ACTION

- 16. Discussion related to the Open Meetings Act and legalities of closed session. (551.071).**

No action taken on this item.

17. Discussion and possible a Discussion action regarding personnel matters and any other matters related thereto.

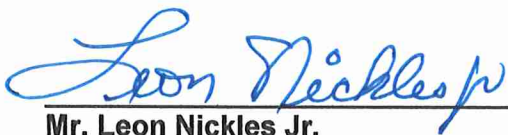
No action taken on this item.

19. Adjourn.

With no further business Commissioner Neill moved to adjourn, Seconded by Commissioner Strzelczyk; Approved unanimously.

20. Adjourned: 8:00 P.M.

Attest:



Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12



Dr. Charles Neill
Secretary
Bexar County ESD No. 12