

**Bexar County  
Emergency Services District No. 12  
Meeting Minutes  
March 20, 2024  
6:00 P.M.**

**The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.**

**The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on February 07, 2024 and the following was discussed;**

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

**Commissioner Nickles called the meeting to order at 6:04 P.M..**

- 2. Establish Quorum.**

**A quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Latka and Commissioner Pena were in attendance. The Board has one vacancy at this time.**

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

**There were no citizens signed up to speak.**

4. **Approval of Meeting Minutes from January 10, 2024.**

**Commissioner Strzelczyk moved to approve the minutes as written, Seconded by Commissioner Pena; Approved unanimously.**

5. **Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items).**

- a. **Run reports on calls for District and other items of interest.**

**The Commissioner reviewed the run report but no one had any questions.**

6. **Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

**Mr. Herrera reported that he has not heard from Commissioner Calvert on any reappointments for the board.**

**Mr. Herrera discussed what was being done in dispatching to be able to track calls and be able to give the department better information.**

7. **Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.**

**Chief Padalecki reported that he spent most of a day with Paul from Marksmen and contractors going over items that need to be corrected for ADA issues.**

8. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

Assistant Chief Padalecki reported that the Districts Attorney has submitted the letter to the State of Texas requesting a variance on several items.

9. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.

Commissioner Latka moved to table this item at this time, Seconded by Commissioner Pena; Approved unanimously.

10. Discussion and possible action on Vehicles to be sold or purchased as the district see the needs.

Assistant Chief Padalecki discussed reducing the cost of the truck because there has not been much interest at the current price.

Commissioner Latka moved to reduce the price of the truck to \$235,000.00, Seconded by Commissioner Strzelczyk; Approved unanimously.

11. Discussion, update, and possible action on a tract of land to be purchased, for a future Fire Station location for the district.

Assistant Chief Padalecki reported that has gotten back with him on any land.

No action taken on this item.

12. Discussion, update, and possible action Association of Emergency Services Districts of Bexar County.

**Assistant Chief Padalecki reported that in January they have been working on putting together a Health Care Plan. They have also been discussing dispatchers and how they are underpaid.**

- 13. Discussion and possible action on signing engagement letter with Armstrong, Vaughan & associates for 2022-2023 Audit.**

**Commissioner Strzelczyk moved to sign the engagement letter with Armstrong, Vaughan & Associates for the districts 2022-2023 Audit, Seconded by Commissioner Pena; Approved unanimously.**

- 14. Discussion and possible action on loan payment, terms, and conditions.**

**Commissioner Pena moved to stay on our regular payments and interest of \$64,089.55, Seconded by Commissioner Strzelczyk; Approved unanimously.**

- 15. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

**Commissioner Nickles reported that to date the District has received \$2,298,576.03 from all sources.**

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

**Commissioner Pena moved to pay all bills including payroll for the month, Seconded by Commissioner Latka; Approved unanimously.**

- c. Discussion and action to transfer funds between Bank Accounts as needed.

Commissioner Pena moved transfer \$100,000.00 for Frost Bank operation account to the Frost Bank reserve account, Seconded by Commissioner Latka; Approved unanimously.

- d. Discussion and possible action on new bank account for the district's needs.

Commissioner Pena moved to table this item at this time, Seconded by Commissioner Strzelczyk; Approved unanimously.

- e. Discussion and possible action on the district reserve account.  
(Commissioner Alex Pena)

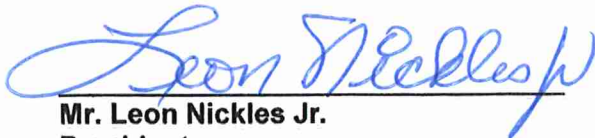
Commissioner Pena moved to table this item at this time, Seconded by Commissioner Strzelczyk; Approved unanimously.

16. Adjourn.

With no further business Commissioner Strzelczyk moved to adjourn, Seconded by Commissioner Pena; Approved unanimously.

17. Adjourned: 6:46 P.M.

Attest:



Mr. Leon Nickles Jr.  
President  
Bexar County ESD No. 12

  
ALGX PENNA

Bexar County ESD No. 12