

**Bexar County  
Emergency Services District No. 12  
Meeting Minutes  
February 12, 2022  
6:00 P.M.**

**The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.**

**The Bexar County Emergency Services District No. 12 conducted a meeting on January 12, 2022 at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 the following was discussed;**

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

**Commissioner Nickles called the meeting to order at 6:01PM.**

- 2. Establish Quorum.**

**A quorum was present with Commissioner Nickles, Commissioner Neill, Commissioner Latka and Commissioner Pena in attendance, Commissioner Strzelczyk was absent.**

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

**There were no citizens signed up to speak.**

- 4. Approval of Meeting Minutes from the December 15, 2021 meeting.**

**Commissioner Pena moved to approve the Minutes as written, Seconded by Commissioner Neill; Approved unanimously.**

- 5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.).**

**Chief Padalecki reported that the Fire Fighters and Equipment has been moved to the temporary site at Fuelco until the new station has been completed.**

- a. Run reports on calls for District and other items of interest.**

**The run report was in the Commissioners folders, The Commissioner reviewed the run report no one had any questions.**

- b. Update on Vehicles and Apparatus.**

**Assistant Chief Padalecki reported that the Mini Pumper is in for repairs and the Chiefs truck has had the Fan Clutch replaced and the shop looked at the oil leak so parts can be ordered, It will be February before they can repair oil leak.**

- c. Updates on any grants for the service provider Saint Hedwig VFD.**

**Chief Padalecki reported that they are ordering items to complete the \$20,000.00 Grant that was received, Some items have already arrived but they are still waiting on several items to complete the Grant.**

- 6. Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD.**

**Chief Padalecki reported that he did not have any Grant Matching Fund request at this time thus no action was taken.**

7. Discussion and possible action to purchase a Zodiac FC 420 with trailer and equipment.

Commissioner Pena moved to pay half of the purchase price for the Zodiac FC 420 with trailer if St. Hedwig VFD Pays the other half of the purchase price, Seconded by Commissioner Latka; Approved unanimously.

8. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.

No one for the Bexar County Fire Marshall's Office or the Office of Emergency Management were available.

9. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

The Contractor reported that they plan to mobilize on Monday January 17, 2022 to start getting ready for the demolition of the old buildings and concrete, The contractor also reported that they are still waiting on CPS Energy to see which direction power will be ran to the new building.

Assistant Chief Padalecki reported that the Plat has been signed and should be recorded by the City of San Antonio on January 14, 2022.

The Architect Ricardo Martinez reported that Roberto Becerra (From the San Antonio Office) has unexpectedly resigned from Martinez Architects and a replacement has just been assigned to our project and his name is John Smead and he will be taking over our project. Mr. Martinez did not have anything to reported other than he will check early next week to see if the plat was recorded.

**Commissioner Neill moved to pay Payment Application No. 6 for \$35,933.84 and pay Payment Application No. 7 for \$55,852.21 for the Contractor, Seconded by Commissioner Pena; Approved unanimously.**

**Commissioner Latka moved to approved the Plaque for the building, Seconded by Commissioner Neill; Approved unanimously.**

- 10. Discussion, update, and possible action on regarding the platting of 11800 US Hwy 87 property.**

**This item was discussed in item 9.**

- 11. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.**

**Commissioner Pena moved to table this item at this time, Seconded by Commissioner Neill; Approved unanimously.**

- 12. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.**

**Chief Padalecki reported that he did not have any updates on the property thus no action was taken.**

- 13. Discussion and possible action on moving all e-mail address under bcesd12.org.**

**Commissioner Neill moved to have all e-mail address moved under bcesd12.org, Seconded by Commissioner Pena; Approved unanimously.**

- 14. Discussion and possible action on moving to new payroll system to meet the needs of the district.**

**Commissioner Pena moved to change payroll systems to one that would better serve the District, Seconded by Commissioner Neill; Approved unanimously.**

- 15. Discussion and update and possible action on the effects of the Coronavirus has had on the Districts Operations.**

**Assistant Chief Padalecki reported that they have had two employees out that tested positive for COVID but they will both be back to work in a few days, Assistant Chief Padalecki reported that some of the surrounding ESD's have also had a number of people out with COVID so all the local ESD'S are going to start sending people to help out each other to be able to maintain staffing levels.**

- 16. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

**Commissioner Nickles reported that to date the District has received \$1,209,131.00 from all sources.**

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

**Commissioner Neill moved to pay all district bill's including payroll, Seconded by Commissioner Latka; Approved unanimously.**

- c. Discussion and action to transfer funds between Bank Accounts as needed.**

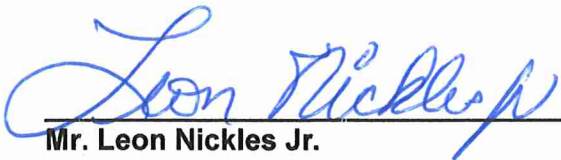
**Commissioner Latka moved to table this item, Seconded by Commissioner Pena; Approved unanimously.**

**17. Adjourn**

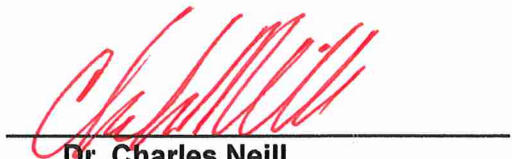
**With no further business Commissioner Pena moved to adjourn, Seconded by Commissioner Latka; Approved unanimously.**

**18. Adjourned: 7:08PM.**

**Attest:**



**Mr. Leon Nickles Jr.  
President  
Bexar County ESD No. 12**



**Dr. Charles Neill  
Secretary  
Bexar County ESD No. 12**