

**Bexar County
Emergency Services District No. 12
Meeting Minutes
February 07, 2024
6:00 P.M.**

The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going into Closed Session.

The Bexar County Emergency Services District No. 12 conducted a meeting at the Bexar County ESD 12 Fire Department Station 191 located at 14229 FM 1346, St. Hedwig, Texas 78152 on January 10, 2024 and the following was discussed;

1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.

Commissioner Nickles called the meeting to order at 6:11 PM.

2. Establish Quorum.

A quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Latka, Commissioner Pena in attendance. . At his time the Board has one vacancy.

3. Citizen's Public Forum. (3 minutes time limit per individual).

There were no citizens signed up to speak.

4. Approval of Meeting Minutes from September 13, 2023, October 11, 2023 and December 13, 2023.

Commissioner Latka moved to approve the September 13, 2023, Seconded by Commissioner Strzelczyk; Approved unanimously.

Commissioner Strzelczyk moved to approve the October 11, 2023, Seconded by Commissioner Latka; Approved unanimously.

Commissioner Latka moved to approve the December 13, 2023, Seconded by Commissioner Strzelczyk; Approved unanimously.

- 5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items).**
 - a. Run reports on calls for District and other items of interest.**

The Board reviewed the run report but no one had any questions.

- 6. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the district within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

Mr. Herrera was in attendance and informed the Board that Commissioner Strzelczyk and Commissioner Nickles were up for reappointment but he needed to get with Commissioner Calvert and would get back to the Board.

Mr. Herrera let the Board know that we had a vacancy because one of our Board members had resigned.

- 7. Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.**

Commissioner Nickles whom was charring the meeting announced the Board was entering into closed meeting under Statute 551.071 and 551.072 at 6:13 PM, Commissioner Nickles announced the Board was resuming the open meeting at 7:06 PM.

- 8. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.**

Commissioner Nickles whom was charring the meeting announced the Board was entering into closed meeting under Statute 551.071 and 551.072 at 6:13 PM, Commissioner Nickles announced the Board was resuming the open meeting at 7:06 PM.

- 9. Discussion, update, and possible action on design, cost, permits and any actions regarding the FM 1518 property station and administration offices.**

No action taken on this item discussion only.

- 10. Discussion and possible action on Vehicle to be sold or purchased as the district see the need.**

Assistant Chief Padalecki reported that they have not had much interest in the truck, Assistant Chief Padalecki suggested the we lower the price.

Commissioner Latka moved to reduce the price of the truck by \$15,000.00, Seconded by Commissioner Strzelczyk; Approved unanimously.

- 11. Discussion, update, and possible action on a tract of land to be purchase, for a future Fire Station location for the district.**

No action taken on this item discussion only.

- 12. Discussion, update, and possible action Association of Emergency Services District of Bexar County.**

Assistant Chief Padalecki informed the Board that he did not have any updates at this time, There next meeting is later this week.

No action taken on this item discussion only.

- 13. Discussion and possible action on amending the 2022 – 2023 FY Budget.**

Commissioner Strzelczyk moved to adjust the “Legal Notice Fee” as discussed and approve the Budget as presented, Seconded by Commissioner Latka; Approved unanimously.

- 14. Discussion, and possible action on related to employees and matter thereof.
(Commissioner Leon Nickles)**

Commissioner Nickles whom was charring the meeting announced the Board was entering into closed meeting under Statute 551.071 and 551-072 at 6:13 PM, Commissioner Nickles announced the Board was resuming the open meeting at 7:06 PM.

- 15. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

Commissioner Nickles reported that to date the District has collected \$1,861,167.34 from all sources.

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

Commissioner Pena moved to pay all District bills including payroll, Seconded by Commissioner Strzelczyk; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.**

Commissioner Pena moved to transfer \$150,000.00 for the Districts Frost Bank operating account to the District Frost Bank savings account, Seconded by Commissioner Latka; Approved unanimously.

- d. Discussion and possible action on new bank account for the districts needs.**

Commissioner Latka moved to table this item at this time, Seconded by Commissioner Strzelczyk, Approved unanimously.

- e. Discussion and possible action on the district reserve account.
(Commissioner Alex Pena)**

Commissioner Pena moved to table this item at this time, Seconded by Commissioner Latka; Approved unanimously.

CLOSED MEETING ITEMS AND ACTION:

- 7. Discussion and possible action regarding design and construction related to matters to the new station building located at 11800 U.S. Highway 87.**

This item was discussion only no action taken

- 8. To review and take an action regarding construction, repairs, or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.**

This item was discussion only no action taken.

- 14. Discussion, and possible action on related to employees and matter thereof.
(Commissioner Leon Nickles)**

Commissioner Latka moved for the Board to proceed as directed by the Districts Attorney in closed session, Seconded by Commissioner Pena; Approved unanimously.

16. Adjourn.

With no further business Commissioner Pena moved to adjourn, Seconded by Commissioner Strzelczyk; Approved unanimously.

17. Adjourned: 8:12 PM

Attest:



Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12



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