

Effective March 16, 2020 Governor Gregg Abbott authorized the temporary suspension of the statutory provisions of the Texas Open Meeting Law. This Meeting of the Bexar County Emergency Service District No. 12 Board of Commissioners is being held pursuant to this authorization and will limit face-to-face meetings to slow the spread of Corona Virus (COVID19). See attached Open Meeting Laws Subject to Temporary Suspension.

**Bexar County
Emergency Services District No. 12
Meeting Minutes
January 13, 2021
6:00 P.M.**

Note: This board meeting will be held via GoToMeeting. Members of the public may access this meeting by the free of charge video conference link as follows:

**Bexar County ESD No. 12 Monthly Meeting was Held on
Wed, December 09, 2020 6:00 PM - 9:00 PM (CDT)**

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The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

1. **Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

Commissioner Nickles called the meeting to order at 6:01 PM.

2. **Establish Quorum.**

A quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Pena and newly appointed Commissioner Neill, Newly appointed Commissioner Latka Jr. was absent.

3. **Citizen's Public Forum. (3 minutes time limit per individual).**

There were no citizens signed up to speak or on GoToMeeting to speak.

4. **Discussion and action on having Commissioners Complete their Statement of Officer and Oath of Office.**

Commissioner Strzelczyk moved to have all Commissioners take their Statement of Officer and Oath of Office, Seconded by Commissioner Pena; Approved unanimously.

Mr. Wilson (The Districts Attorney) brought a Notary from their Office to administer the Oaths and the Statement of Officer.

5. **Discussion and action on election of officers of the Board of Emergency Service District No. 12.**

Commissioner Pena moved to have Commissioner Nickles as President, Seconded by Commissioner Strzelczyk; Approved unanimously.

Commissioner Strzelczyk moved to have Commissioner Pena as Treasurer, Seconded by Commissioner Nickles; Approved unanimously.

Commissioner Pena moved to have Commissioner Strzelczyk as Vice President, Seconded by Commissioner Nickles; Approved unanimously.

Commissioner Pena moved to have Commissioner Neill as Secretary, Seconded by Commissioner Strzelczyk, Approved unanimously.

6. Approval of Meeting Minutes from the November 11, 2020 Meeting.

Commissioner Neill moved to amend the words “Meeting Notice” to “Meeting Minutes” and approve the Minutes as written with those admindments, Seconded by Commissioner Strzelczyk; Approved unanimously.

7. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)

a. Run reports on calls for District and other items of interest.

Chief Padalecki passed out the Run Report for November but none of the Board Members had any questions.

b. Updates on any grants for the service provider Saint Hedwig VFD.

Chief Padalecki reported that he did not have any updates on any Grants.

8. Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD.

Chief Padalecki reported that he did not have any matching Fund request at this time.

9. Discussion and possible action on having a volunteer to assist the ESD operations manager with clerical duties.

Commissioner Strzelczyk moved to allow the operations manager to use a volunteer to help him with clerical duties, Seconded by commissioner Pena; Approved unanimously.

10. Discussion and update from the Lone Oak Volunteer Fire Department Board on items of interest.

No one from Lone Oak VFD was available for any updates.

11. Discussion and update from the Saint Hedwig VFD Board on items of interest.

The Treasurer from St. Hedwig VFD was at the meeting but said she did not have any updates at this time.

12. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the District within the boundaries of the ESD No. 12 and the surrounding area. Any upcoming training opportunities.

No one from the Fire Marshalls office or Office of Emergency Management was available for the meeting.

13. Discussion and update and possible action on creating a partnership with East Central Independent School District for their EMT (Emergency Medical Technician and Fire Academy Classes.

Assistant Chief Padalecki reported that we are still waiting on one check, He also reported that the School is reducing student population back down to 25% but the Fire Academy was going to remain in person at the school.

14. To review and take an action regarding construction, repairs or renovations to District real property, including, but not limited to, construction payments and fees review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

Commissioner Nickles whom was chairing the meeting entered into Closed Meeting Under Statute 551.071 at 6:26PM then resumed the open Meeting at 7:28PM

15. Discussion and update on the District Web Page.

Commissioner Strzelczyk reported that the web page is up and running but there are a few updates needed including adding the new commissioners name and position as soon as they are sworn in.

16. Discussion and update and possible action on the effects of the Coronavirus has had on the Districts Operations.

Assistant Chief Padalecki reported that there have been no new cases within the Department and no additional problems.

17. Discussion and possible action on the purchase of a travel trailer or other accommodations to be used as temporary living quarters until renovations have been completed at station 136.

Commissioner Pena move to table until a later meeting, Seconded by Commissioner Neill; Approved unanimously.

18. Financial Report.

- a. **Discussion and review of the Financial Report and tax revenue collected to date.**

Commissioner Nickles reported that to date the District has received \$224,588.41 from all sources.

- b. **Discussion and action on approving payment of all District bills for the month including payroll.**

Commissioner Pena moved to approve payment of all District Bills including payroll, Seconded by Commissioner Neill; Approved unanimously.

- c. **Discussion and action to transfer funds between Bank Accounts as needed.**

Commissioner Strzelczyk moved to table this item until a later meeting, Seconded by Commissioner Neill; Approved unanimously.

CLOSED MEETING ITEMS AND ACTION

- 14. **To review and take an action regarding construction, repairs or renovations to District real property, including, but not limited to, construction payments and fees review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.**

Commissioner Strzelczyk moved to have the Attorney move forward as discussed in the closed meeting, Seconded by Commissioner Neill; Approved unanimously.

19. Adjourn.

**With no further business Commissioner Strzelczyk moved to adjourn,
Seconded by Commissioner Pena; Approved unanimously.**

Adjourned: 7:43PM

Attest:



**Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12**



**Dr. Charles Neill
Secretary
Bexar County ESD No. 12**