

**Effective March 16, 2020 Governor Gregg Abbott authorized the temporary suspension of the statutory provisions of the Texas Open Meeting Law. This Meeting of the Bexar County Emergency Service District No. 12 Board of Commissioners is being held pursuant to this authorization and will limit face-to-face meetings to slow the spread of Corona Virus (COVID19). See attached Open Meeting Laws Subject to Temporary Suspension.**

**Bexar County  
Emergency Services District No. 12  
Meeting Minutes  
July 14, 2021  
6:00 P.M.**

**Note: This board meeting will be held via GoToMeeting. Members of the public may access this meeting by the free of charge video conference link as follows:**

**BXESD12 Monthly Meeting was held on  
Wed, Jun 9, 2021, 6:00 PM - 8:00 PM (CDT)**

**Please join my meeting from your computer, tablet or smartphone.**

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**The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.**

**The Bexar County Emergency Services District No. 12 will conduct a meeting at the St. Hedwig Volunteer Fire Department Station (Station 191) located at 14229 FM 1346, St. Hedwig, Texas 78152 the following will be discussed;**

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

**Commissioner Nickles called the meeting to order at 6:04PM.**

- 2. Establish Quorum.**

**A quorum was present with Commissioner Nickles, Commissioner Neill, Commissioner Pena in attendance at the Station 191, Commissioner Strzelczyk was in attendance via GoToMeeting, Commissioner Latka was absent.**

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

**There were no Citizens signed up to speak or on GoToMeeting to speak.**

- 4. Approval of Meeting Minutes from the May 12, 2021 Regular Meeting.**

**Commissioner Pena moved to approve the Minutes as written, Seconded by Commissioner Neill; Approved unanimously.**

- 5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)**

- a. Run reports on calls for District and other items of interest.**

**Chief Padalecki presented the Board with the Run Report for the Month but none of the Commissioners had any questions.**

- b. Updates on any grants for the service provider Saint Hedwig VFD.**

**Chief Padalecki reported that he did not have any updates on any Grants.**

- 6. Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD.**

**Chief Padalecki reported that no Grant Matching funds were needed at this time thus no action was taken on this item.**

- 7. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the District within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

**No one was available from the Fire Marshalls office or the Office of Emergency Management to speak.**

- 8. Discussion and possible action on replacing the A/C and Heating Unit at Station 191.**

**Chief Padalecki told the Board that the St. Hedwig VFD would replace the A/C and Heating Unit with their funds if it would be OK with the ESD.**

**Commissioner Neill moved to give the St. Hedwig VFD permission to replace the A/C and Heating Unit at Station 191, Seconded by Commissioner Pena; Approved unanimously.**

9. To review and take an action regarding construction, repairs or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.

The Architect informed the Board that the Building and Overhead Doors had been ordered the Board was also provided with the Color scheme for the entire building for review and comments.

No action was taken on this item.

10. Discussion and update and possible action on the effects of the Coronavirus has had on the Districts Operations.

Assistant Chief Padalecki reported that there have been no changes to operations at this time.

Assistant Chief Padalecki reported that is is also working on the paper work for a Grant that will cover additional pay for employees that worked during the COVID-19 pandemic.

11. Discussion, update, and possible action on Tender 191 repairs.

Assistant Chief Padalecki reported that repair work has begun on the truck but repairs will take some time due to some may items on backorder.

12. Discussion and review and possible action on the Districts 2019-2020 FY Audit performed by Armstrong, Vaughan & Associates, P.C..



**Commissioner Neill moved to accept and approve the Audit and Review letter as sent by Armstrong, Vaughan & Associates, P.C. for the Districts 2019-2020 FY Audit, Seconded by Commissioner Pena; Approved unanimously.**

**13. Discussion and possible action on the 2021-2022 Budget.**

**Assistant Chief Padalecki presented the Board with the proposed budget that has been generated for the Boards review for the June 16, 2021 Special Meeting.**

**No action was taken on this item.**

**14. Discussion and possible action on attending the SAFE-D Fall Event in Fort Worth Texas on September 16-18, 2021.**

**Commissioner Pena moved that all Commissioners attend the SAFE-D Fall Event in Fort Worth Texas on September 16-18, 2021, Seconded by Commissioner Neill; Approved unanimously.**

**15. Discussion and possible action on approving and signing all necessary paperwork to secure financing for the 192 Station Construction.**

**Assistant Chief Padalecki presented the Board with a Loan Proposal from Government Capital for review.**

**Commissioner Neill moved to table at this time, Seconded by Commissioner Strzelczyk; Approved unanimously.**

**16. Discussion, update, and possible action on Public Information Request.**

**Assistant Chief Padalecki updated the board on the request being made and all the Attorneys responses.**

**17. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

**Commissioner Nickles reported that to date the Districted has collected \$1,590,988.40 from all sources.**

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

**Commissioner Neill moved to approve payment of all District Bills including payroll, Seconded by Commissioner Strzelczyk; Approved unanimously.**

- c. Discussion and action to transfer funds between Bank Accounts as needed.**

**Commissioner Neill moved to table this item at this time, Seconded by Commissioner Pena; Approved unanimously.**

**18. Adjourn**

**With no further business Commissioner Pena moved to Adjourn, Seconded by Commissioner Neill; Approved unanimously.**

19. Adjourned: 7:22PM

Attest:

A handwritten signature in blue ink, reading "Leon Nickles Jr.", written over a horizontal line.

Mr. Leon Nickles Jr.  
President  
Bexar County ESD No. 12

A handwritten signature in blue ink, reading "Charles Neill", written over a horizontal line.

Dr. Charles Neill  
Secretary  
Bexar County ESD No. 12