

**Effective March 16, 2020 Governor Gregg Abbott authorized the temporary suspension of the statutory provisions of the Texas Open Meeting Law. This Meeting of the Bexar County Emergency Service District No. 12 Board of Commissioners is being held pursuant to this authorization and will limit face-to-face meetings to slow the spread of Corona Virus (COVID19). See attached Open Meeting Laws Subject to Temporary Suspension.**

**Bexar County  
Emergency Services District No. 12  
Meeting Minutes  
June 09, 2021  
6:00 P.M.**

**Note: This board meeting will be held via GoToMeeting. Members of the public may access this meeting by the free of charge video conference link as follows:**

**BXESD 12 Monthly Meeting was held on  
Wed, May 12, 2021 6:00 PM – 8:00 PM (CDT)**

**Please join my meeting from your computer, tablet or smartphone.**

**<https://global.gotomeeting.com/join/880932117>**

**You can also dial in using your phone.**

**United States: [+1 \(872\) 240-3311](tel:+18722403311)**

**Access Code: 880-932-117**

**New to GoToMeeting? Get the app now and be ready when your first meeting starts:**

**<https://global.gotomeeting.com/install/880932117>**

**The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.**

**The Bexar County Emergency Services District No. 12 will conduct a meeting at the St. Hedwig Volunteer Fire Department Station (Station 191) located at 14229 FM 1346, St. Hedwig, Texas 78152 the following will be discussed;**

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

**Commissioner Nickles called the meeting to order at 6:03 PM.**

- 2. Establish Quorum.**

**A quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Pena, Commissioner Neill and Commissioner Latka in attendance.**

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

**There were no citizens signed up to speak or on GoToMeeting to speak.**

- 4. Approval of Meeting Minutes from the April 08, 2021 Special Meeting and April 14, 2021 Regular Meeting.**

**Commissioner Strzelczyk moved to approve the Minutes of the April 08, 2021 Special Meeting and the Minutes of the April 14, 2021 Regular Meeting as written, Seconded by Commissioner Neill; Approved unanimously.**

- 5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)**

- a. Run reports on calls for District and other items of interest.**

**Assistant Chief Padalecki presented the Board with the Run Report for the month but there were no questions.**

**b. Updates on any grants for the service provider Saint Hedwig VFD.**

**Chief Padalecki reported that he did not have any updates on any Grants at this time.**

**6. Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD.**

**Chief Padalecki said he did not have a Grant Matching fund request at this time. Thus no action was taken on this item.**

**7. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the District within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

**No one from the Fire Marshalls Office or the Office of Emergency Management were available.**

**8. Discussion and possible action on Bexar County ESD No. 12 insurance.**

**Commissioner Latka moved to leave the insurance as is at this time, Seconded by Commissioner Pena; Approved unanimously.**

**9. To review and take an action regarding construction, repairs or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.**

**The Mr. Martinez was on GoToMeeting and Mr. Becerra was present at the meeting and provided the board with updates on some of the changes that were made and a tentative date for the next preconstruction meeting.**

- 10. Discussion and update and possible action on the effects of the Coronavirus has had on the Districts Operations.**

**Assistant Chief Padalecki informed the Board that everything is running normal.**

- 11. Discussion, update, and possible action on Tender 191 repairs.**

**Assistant Chief Padalecki said he has spoken to the insurance adjusted and the Insurance Co. is sending a check for \$78,000.00 to start repairs on the tender with.**

- 12. Discussion and possible action on executing any and all necessary paper with Government Capital for the financing of station 192 and improvements.**

**The Districts Operations Manager presented the Board with Loan and Payment options.**

**Commissioner Strzelczyk moved to table the item at this time, Seconded by Commissioner Latka; Approved unanimously.**

- 13. Discussion and possible action to purchase QuickBooks for the Operations Manager to use in creating the District's Budget.**

**Commissioner Strzelczyk moved to purchase QuickBooks to use in generating the District's Budget, Seconded by Commissioner Neill; Approved unanimously.**

- 14. Discussion and possible action to lease temporary space for Personal and Equipment during the construction of the new 192 station.**



**Commissioner Strzelczyk moved to table the item at this time, Seconded by Commissioner Pena; Approved unanimously.**

- 15. Discussion and review and possible action on the Districts 2019-2020 FY Audit performed by Armstrong, Vaughan & Associates, P.C..**

**Commissioner Strzelczyk moved to table this item at this time, Seconded by Commissioner Pena; Approved unanimously.**

- 16. Discussion and possible action to purchase a copies/scanner for the operations manager.**

**Commissioner Neill moved to lease a Ricoh Savin IM C2500 Color Copier with staple and hole punch Options from BizDoc for 4 Years, Seconded by Commissioner Strzelczyk; Approved unanimously.**

- 17. Discussion and possible action on beginning work on the 2021-2022 Budget.**

**Commissioner Strzelczyk moved to have a Budget Meeting on June 16, 2021, Seconded by Commissioner Neill; Approved Unanimously.**

- 18. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

**Commissioner Nickles reported that to date the District has collected \$1,452,539.69 from all sources.**

- b. Discussion and action on approving payment of all District bills for the month including payroll.

Commissioner Strzelczyk moved to pay all District Bills including payroll,  
Seconded by Commissioner Neill; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.

Commissioner Neill moved to transfer \$200,000.00 from Schertz Bank and Trust Money Market Account to the Schertz Bank and Trust Checking Account, Seconded by Commissioner Strzelczyk; Approved unanimously.

19. Adjourn.

With no further business Commissioner Strzelczyk moved to adjourn,  
Seconded by Commissioner Latka; Approved unanimously.

Adjourned: 7:44 PM

Attest:



Mr. Leon Nickles Jr.  
President  
Bexar County ESD No. 12



Dr. Charles Neill  
Secretary  
Bexar County ESD No. 12