

**Effective March 16,2020 Governor Gregg Abbott authorized the temporary suspension of the statutory provisions of the Texas Open Meeting Law. This Meeting of the Bexar County Emergency Service District No. 12 Board of Commissioners is being held pursuant to this authorization and will limit face-to-face meetings to slow the spread of Corona Virus (COVID19). See attached Open Meeting Laws Subject to Temporary Suspension.**

**Bexar County  
Emergency Services District No. 12  
Meeting Minutes  
April 14, 2021  
6:00 P.M.**

**Note: This board meeting will be held via GoToMeeting. Members of the public may access this meeting by the free of charge video conference link as follows:**

**BXESD 12 Monthly Meeting was held on  
Wed, Mar 10, 2021 6:00 PM - 8:00 PM (CST)**

**Please join my meeting from your computer, tablet or smartphone.**

**<https://global.gotomeeting.com/join/294104485>**

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**The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.**

- 1. Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

**Commissioner Nickles called the Meeting to order at 6:00 PM.**

- 2. Establish Quorum.**

**A quorum was present with Commissioner Nickles, Commissioner Pena, Commissioner Neill and Commissioner Latka in attendance.**

- 3. Citizen's Public Forum. (3 minutes time limit per individual).**

**There were no citizens signed up to speak or on GoToMeeting to speak.**

- 4. Approval of Meeting Minutes from the February 10, 2021 Meeting.**

**Commissioner Strzelczyk moved to approve the Minutes as written, Seconded by Commissioner Pena; Approved unanimously.**

- 5. Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.).**

**The Chief reported that he had sent two firefighters and a truck to the Valley on a TISMAS Deployment.**

- a. Run reports on calls for District and other items of interest.**

**The chief asked if we could wait until next month as he is behind on paperwork.**

- b. Updates on any grants for the service provider Saint Hedwig VFD.**

**The Chief reported that a Grant had been received from VFIS Insurance under their health and wellness program for a Bunker Gear Extractor for \$7,972.00 with the matching amount being \$2,972.00**

- 6. Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD.**

**Commissioner Strzelczyk moved to approve the amount of the grant matching funds needed of \$2,972.00, Seconded by Commissioner Neill; Approved unanimously.**

- 7. Discussion and update from the Lone Oak VFD Board on items of interest.**

**No one from Lone Oak VFD was available.**

- 8. Discussion and update from the Saint Hedwig VFD Board on items of interest.**

**No one from St. Hedwig VFD was available.**

- 9. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the District within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

**No one from either the Fire Marshall's office or Office of Emergency Management were available.**

- 10. To review and take an action regarding construction, repairs or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.**

**The Architect was on GoToMeeting and gave the Board a update on how many bidders were at the prebid and the date on bid opening.**

**The Architect also said he was working with a geotech co. Raba-Kistner Consultants to perform some soils testing on the site the cost of their services would be \$5,670.00.**

**Commissioner Pena moved to pay the \$5,670.00 for the services of Raba-Kistner Consultants, Seconded by Commissioner Latka; Approved unanimously.**

- 11. Discussion and update and possible action on the effects of the Coronavirus has had on the Districts Operations.**

**Assistant Chief Padalecki reported that there have been no additional incidents.**

- 12. Discussion, update, and possible action on the effects of the Winter Storm has had on the Districts Operations.**

**The Chief reported that he purchased several small fuel tanks and pumps and had to go several places during the storm to purchase fuel to keep the trucks and the generator filled up.**

**The Chief also reported that they had a large number of calls during that week.**

- 13. Discussion and action on starting the transfer of funds and the rerouting of deposits from Bexar County and the Texas Comptroller's Office to the New Bank Accounts.**

**Commissioner Pena moved to start the process of having all direct deposits from the Bexar County and the State Comptrollers moved to Frost Bank, Seconded by Commissioner Latka; Approved unanimously.**



14. Discussion and possible action on changing waste provider for the Districts dumpsters at the Stations due to the letter received from the City of St. Hedwig.

Commissioner Neill moved to get a 8 Cubic Yard dumpster from Frontier Waste Solution for Station 191 and 192, Seconded by Commissioner Pena; Approved unanimously.

15. Discussion and possible action on leasing the FM 1518 Property for agricultural purposes.

The Districts Attorney was present and gave the Board the update on what it would take to lease the property.

Commissioner Pena moved to not lease the FM 1518 property for agricultural purposes, Seconded by Commissioner Latka; Approved unanimously.

16. Discussion and possible action on the sale of the salvage propane tank from station 191 and station 192.

Commissioner Strzelczyk moved to sell the salvage propane tank at station 191 but keep the propane tank at station 192, Seconded by Commissioner Latka; Approved unanimously.

17. Discussion, update, and possible action on Tender 191 repairs.

Chief reported that Siddons-Martin is still putting together the estimate for repairs.

Commissioner Strzelczyk moved to table this item at this time, Seconded by Commissioner Pena; Approved unanimously.

18. Discussion and possible action to make parking lot repairs at station 191.

**Commissioner Strzelczyk moved to table this item at this time, Seconded by Commissioner Neill; Approved unanimously.**

**19. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

**Commissioner Nickles reported that to date from all sources the District has received \$1,157,861.58.**

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

**Commissioner Strzelczyk moved to pay all bills including payroll, Seconded by Commissioner Neill; Approved unanimously.**

- c. Discussion and action to transfer funds between Bank Accounts as needed.**

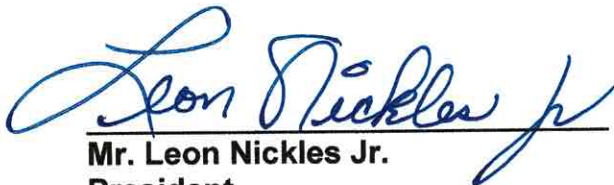
**Commissioner Strzelczyk moved to table this item at this time, Seconded by Commissioner Latka; Approved unanimously.**

20. Adjourn.

With no further business Commissioner Pena moved to adjourn, Seconded by Commissioner Strzelczyk; Approved unanimously.

Adjourned: 6:55PM

Attest:

A handwritten signature in blue ink, reading "Leon Nickles Jr.", written over a horizontal line.

Mr. Leon Nickles Jr.  
President  
Bexar County ESD No. 12

A handwritten signature in blue ink, reading "Charles Neill", written over a horizontal line.

Dr. Charles Neill  
Secretary  
Bexar County ESD No. 12