

Effective March 16,2020 Governor Gregg Abbott authorized the temporary suspension of the statutory provisions of the Texas Open Meeting Law. This Meeting of the Bexar County Emergency Service District No. 12 Board of Commissioners is being held pursuant to this authorization and will limit face-to-face meetings to slow the spread of Corona Virus (COVID19). See attached Open Meeting Laws Subject to Temporary Suspension.

**Bexar County
Emergency Services District No. 12
Meeting Minutes
March 10, 2021
6:00 P.M.**

Note: This board meeting will be held via GoToMeeting. Members of the public may access this meeting by the free of charge video conference link as follows:

**BXESD 12 Monthly Meeting was Held on
Wed, Feb 10, 2021 6:00 PM - 7:00 PM (CST)**

Please join my meeting from your computer, tablet or smartphone.

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The Board may go into Closed Session on any agenda item, if permitted under Chapter 551 of the Texas Government Code. In such event, the Board President will announce the applicable Government Code Section prior to the Board going Into Closed Session.

1. **Call the Bexar County Emergency Services District No. 12 Meeting to Order.**

Commissioner Nickles called the meeting to order at 6:02 PM.

2. **Establish Quorum.**

A quorum was present with Commissioner Nickles, Commissioner Strzelczyk, Commissioner Neill, Commissioner Pena and Commissioner Latka present.

3. **Citizen's Public Forum. (3 minutes time limit per individual).**

There were no citizens signed up to speak or on GoToMeeting.

4. **Approval of Meeting Minutes from the January 13, 2021 Meeting and the January 21, 2021 Special Meeting.**

Commissioner Neill moved to approve the January 13, 2021 Meeting Minutes and the January 21, 2021 Special Meeting Minutes as written, Seconded by Commissioner Pena; Approved unanimously.

5. **Report on items of interest to the Board by the Fire Chief. (There may be discussion on the following items.)**

- a. **Run reports on calls for District and other items of interest.**

The report on calls for the month was reviewed by the Board member, Commissioner Neill asked if certain items on the run report could be broken down with more detail, Assistant Chief Padalecki said the program will not allow him to break down the report any further.

- b. **Updates on any grants for the service provider Saint Hedwig VFD.**

Assistant Chief Padaleci reported that the Department received a \$5,000.00 Grant through VFIS Health and Safety for a Gear Extractor and there would be approximately \$2,000.00 Match for the District.

- 6. Discussion and Possible Action on any Grant matching funds request by Saint Hedwig VFD.**

Chief Padalecki said he did not have any Matching Fund request at this time.

- 7. Discussion and update from the Lone Oak VFD Board on items of interest.**

No one from Lone Oak VFD was available for a update.

- 8. Discussion and update from the Saint Hedwig VFD Board on items of interest.**

No one from St. Hedwig VFD was available for a update, Chief Padalecki did give the Board an update on the Latter Truck, That while at a call a gate closed against it causing a scratch. Chief Padalecki also let the Board know that the Kenworth Tender had an electrical fire at the pump panel and had the truck towed to Siddons-Martin for an estimate to make repairs.

- 9. Discussion with Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the District within the boundaries of the ESD No. 12 and the surrounding area and any upcoming training opportunities.**

No one from the Bexar County Fire Marshalls Office or the Office of Emergency Management was available.

- 10. To review and take an action regarding construction, repairs or renovations to District real property, including, but not limited to, construction payments and fees, review and approve change orders, permitting, engaging in professional services for District construction projects and selection of General Contractor for District construction projects.**

The Architect was on GoToMeeting and a discussion was held regarding some additions and deletions to the plans. The Architect said he had a discussion with the environmental engineer designing the Septic System, The environmental engineer said for \$1,000.00 a conventional leach system could be designed. The Architect said he was going to have a mandatory pre bid on site.

Commissioner Strzelczyk moved to pay the additional \$1,000.00 for the septic system design, Seconded by Commissioner Neill; Approved unanimously.

Commissioner Strzelczyk moved to have the Architect make the changes to Option 1 and Option 2 as discussed and put the plans out to bid and have a mandatory pre bid meeting on site, Seconded by Commissioner Neill; Approved unanimously.

- 11. Discussion and update and possible action on the effects of the Coronavirus has had on the Districts Operations.**

Assistant Chief Padalecki reported that there have been no new incidents and no new changes to report.

- 12. Discussion and action on starting the transfer of funds and the rerouting of deposits from Bexar County and the Texas Comptroller's Office to the New Bank Accounts.**

Commissioner Strzelczyk moved to table this item as all passwords have not been set up at this time, Seconded by Commissioner Latka; Approved unanimously.

- 13. Discussion and possible action on changing waste provider for the Districts dumpsters at the Stations due to the letter received from the City of St. Hedwig.**

Commissioner Pena moved to table this item at this time, Seconded by Commissioner Strzelczyk; Approved unanimously.

- 14. Financial Report.**

- a. Discussion and review of the Financial Report and tax revenue collected to date.**

Commissioner Nickles reported that to date the District has collected \$960,755.14 from all sources.

- b. Discussion and action on approving payment of all District bills for the month including payroll.**

Commissioner Pena moved to approve the payment of all District Bills including payroll, Seconded by Commissioner Strzelczyk; Approved unanimously.

- c. Discussion and action to transfer funds between Bank Accounts as needed.**

Commissioner Strzelczyk moved to table this item at this time, Seconded by Commissioner Latka; Approved unanimous.

15. Adjourn.

With no further business Commissioner Strzelczyk moved to adjourn, Seconded by Commissioner Latka; Approved unanimously.

Adjourned: 6:45 PM

Attest:



Mr. Leon Nickles Jr.
President
Bexar County ESD No. 12



Dr. Charles Neill
Secretary
Bexar County ESD No. 12