

**Bexar County  
Emergency Services District No. 12  
Meeting Notice  
November 15, 2018  
6:00 P.M.**



\*UG-98-2018-25533\*

The Bexar County Emergency Services District No. 12 will conduct a meeting at the St. Hedwig Volunteer Fire Department, 14229 FM 1346, St. Hedwig, Texas 78152 on November 15, 2018 beginning at 6:00P.M. The following will be discussed;

1. **Call the Bexar County Emergency Services District No. 12 Meeting to Order.**
2. **Establish Quorum.**
3. **Citizen's Public Forum. (3 minutes time limit per individual).**
4. **Approval of the Meeting Minutes from the September 12, 2018 Meeting and the September 19, 2018 Special Meeting and the October 10, 2018 Town Hall Meeting and the October 18, 2018 Meeting.**
5. **Report on items of interest to the Board by a representative of the St. Hedwig Volunteer Fire Department Board and Fire Chief. (There may be discussion on the following items.)**
  - a. **Run report on calls for the District and other items of interest.**
  - b. **Finance reports showing revenue and expenditures and monthly activity reports including all bills for the Service Provider's expenditures for the prior month.**
  - c. **Updates on any grants for the service provider (St. Hedwig VFD).**
6. **Discussion and Possible Action on any Grant matching fund request by the St. Hedwig VFD.**

- 7. Report on items of interest to the Board by a representative of the Lone Oak Volunteer Fire Department Board and Fire Chief. (There may be discussion on the following items.)**
  - a. Run report on calls for the District and other items of interest.**
  - b. Finance reports showing revenue and expenditures and monthly activity reports including all bills for the Service Provider's expenditures for the prior month.**
  - c. Update on any grants for the service provider (Lone Oak VFD).**
- 8. Discussion and Possible Action on any Grant matching fund request by Lone Oak VFD.**
- 9. Discussion with the Bexar County Fire Marshall's Office or the Emergency Management Coordinator on the growth in the area and other items of interest to the District within the boundaries of ESD No. 12 and surrounding area and any upcoming training opportunities.**
- 10. Discussion and action on election of the remaining officer of the Board of Emergency Service Commissioners.**
- 11. Discussion and Action on adding funds to Support 2018 National Night Out due To the expanded growth of the area and in the attendance.**
- 12. Discussion with St. Hedwig VFD about their new service provider's contract.**
- 13. Discussion with Lone Oak VFD about their new service provider's contract.**
- 14. Discussion and Action to use Armstrong, Vaughan & Associates, P.C. for the Districts Upcoming audit and authorizing necessary District Officers and Officials to take all Necessary action to conduct said audit.**
- 15. Discussion and action on the Canvass of election returns for the November 6, 2018 Special Election, and necessary orders and action related to same, including, but not Limited to, Order No. 11-15-18-2.**

16. **Discussion and action on the repeal of the Telecommunication Exemption and the Adoption of necessary orders and actions related to same, including, but not limited To, Order No. 11-15-18-3.**
  
17. **Discussion and action on loan and payment options on the 5-Ton Build.**
  
18. **Discussion and action on adding \$22,315.00 for the first year's payment to St. Hedwig VFD Budget to purchase LP15 Lucas and LP1000AED.**
  
19. **Discussion and update from St. Hedwig VFD Board on items of interest from last Board Meeting.**
  
20. **Financial Report.**
  - a. **Discussion, review of the Financial Report and tax revenue collected to date**
  
  - b. **Discussion and action on approving payment for District bills.**
  
  - c. **Discussion and action on approving the Service Provider (St. Hedwig VFD) bills paid for the Month as presented in Agenda item 5.b..**
  
  - d. **Discussion and action on approving the Service Provider (St. Hedwig VFD) payment for the Month.**
  
  - e. **Discussion and action on approving the Service Provider (Lone Oak VFD) bills paid for the Month as presented in Agenda item 7.b..**
  
  - d. **Discussion and action on approving the Service Provider (Lone Oak VFD) payment for the Month.**

- f. **Discussion and action on amending the Districts 2017/2018 FY Budget and to have KPGQB Services amend the quick books file as needed.**
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- 21. **Determine date, time and possible agenda items for the next meeting. The next regular Meeting is tentatively scheduled for December 12, 2018.**
  
  - 22. **Adjourn.**

**The above notice was posted at the Bexar County Courthouse located at 100 Dolorosa, San Antonio, Texas 78205 before 5:00PM November 9, 2018 and at the St. Hedwig Volunteer Fire Department Station located at 14229 FM 1346, St. Hedwig, Texas 78152, and at the Lone Oak Volunteer Fire Department Station located at 5885 Mount Olive Rd, Adkins Texas 78101, 72 Hours prior to the Meeting.**

**Note: The Board of Emergency Services District No. 12 Commissioners reserves the right to enter into Closed Meeting under Chapter 551, Texas Government Code, on any item posted on its agenda, as appropriate.**

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**GERARD C. RICKHOFF**

BEXAR COUNTY CLERK

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SERVICES #12

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Clerk: Kelsey H